

Bergen County Special Services School District

Work Session Meeting

January 16, 2024

Board Agenda

Call Meeting to Order

1. Roll Call

	Present	Absent
Mr. Barnaskas		
Mr. DeLisio		
Ms. Epstein		
Ms. Marti		
Dr. Lancellotti		
Mr. Lentini		
Mr. McCarthy		

2. Pledge of Allegiance
3. Open Public Meetings Act Statement

The following statement was read as required by the Open Public Meeting Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provision of this law, the Bergen County Special Services School District has caused the notice of this meeting to be published by having the date, time and place thereof posted on a bulletin board prominently displayed in lobby of the Board offices, and by The Record and Herald News

4. Presentation

- “New Bridges at Transition Center Wood-Ridge” Presenter: Marissa Gynn, Supervisor

5. Review Resolutions

Administration	24-A-61S	through	24-A-69S
Personnel	24-P-97S	through	24-P-111S
Finance	24-F-60S	through	24-F-68S

Resolution #

Administration

- 24-A-61S** APPROVAL – TRAVEL AND WEBINAR EXPENSES
- 24-A-62S** APPROVAL —REPORT OF STUDENT SUSPENSIONS
- 24-A-63S** APPROVAL OF SUPERINTENDENT DECISION REGARDING HIB CASE
- 24-A-64S** APPROVAL —ACCEPTANCE OF ENROLLMENT/ATTENDANCE REPORTS
- 24-A-65S** APPROVAL – DISTRICT PARTICIPATION IN THE SUSPENSION ALTERNATIVE PROGRAM FOR THE 2023-2024 SCHOOL YEAR
- 24-A-66S** APPROVAL —REVISIONS AND ADDITIONS OF THE APPOINTMENT OF INDEPENDENT CONSULTANTS AND PROFESSIONAL DEVELOPMENT PROVIDERS 2023-2024
- 24-A-67S** APPROVAL — FIRST READING-BOARD OF EDUCATION POLICIES/REGULATIONS
- 23-A-68S** APPROVAL—PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES
- 24-A-69S** APPROVAL —UPDATE FOR CONSULTANT AGENCY VILLAGE THERAPY PLACE FOR THE 2023--2024 SY

Personnel

- 24-P-97S** APPROVAL – 2023-2024 STAFF APPOINTMENTS
- 24-P-98S** APPROVAL – 2023-2024 SALARY RECLASSIFICATION
- 24-P-99S** APPROVAL – 2023-2024 STATEMENT OF ASSURANCE PARAPROFESSIONAL STAFF
- 24-P-100S** APPROVAL - 2023-2024 LONG TERM SUBSTITUTE TEACHER
- 24-P-101S** APPROVAL – 2023-2024 DISTRICT TEACHER ASSISTANT SUBSTITUTE TEACHERS
- 24-P-102S** APPROVAL – 2023-2024 SUBSTITUTE TEACHER ASSISTANTS
- 24-P-103S** APPROVAL – 2023-2024 STUDENT TEACHING, PRACTICUM, OR FIELDWORK FOR COLLEGE STUDENTS
- 24-P-104S** APPROVAL – 2023-2024 EXTENDED EMPLOYMENT POSITIONS
- 24-P-105S** APPROVAL – 2023-2024 LEAVE OF ABSENCE WITH PAY – MILITARY LEAVE
- 24-P-106S** APPROVAL – 2023-2024 LEAVES OF ABSENCE WITHOUT PAY
- 24-P-107S** REVISION – 2023-2024 LEAVES OF ABSENCE WITHOUT PAY
- 24-P-108S** APPROVAL – RESIGNATIONS
- 24-P-109S** APPROVAL – RETIREMENT
- 24-P-110S** APPROVAL – 2023-2024 DIRECT SUPPORT PROFESSIONAL WAGE INCREASE
- 24-P-111S** APPROVAL – MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF EDUCATION OF BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT AND THE BERGEN COUNTY SPECIAL SERVICES EDUCATION ASSOCIATION FOR THE JULY 1, 2023-JUNE 30, 2026, AGREEMENT OF TERMS AND CONDITIONS OF EMPLOYMENT

Finance

- 24-F-60S** APPROVAL—PAYMENT OF BILLS: DECEMBER 16, 2023 – JANUARY 11, 2024
- 24-F-61S** MONTHLY CERTIFICATION—NOVEMBER 2023 BOARD SECRETARY / SCHOOL FINANCIAL REPORT
- 24-F-62S** LINE ITEM TRANSFERS – NOVEMBER 2023
- 24-F-63S** APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING FOR BERGEN COUNTY SPECIAL SERVICES SCHOOLS-- JANUARY 2024--#1NJCP
- 24-F-64S** APPROVAL – ACCEPTANCE OF MONETARY CONTRIBUTION DONATION FROM THE MCKENNEY FAMILY
- 24-F-65S** APPROVAL – REVISED EDUCATIONAL ENTERPRISES FEE SCHEDULE FOR 2023-2024
- 24-F-66S** APPROVAL – CONTRACT WITH HACKENSACK MERIDIAN WORKS TO PROVIDE HEP B VACCINATION SERVICES FOR JANUARY 2024 THROUGH DECEMBER 2024
- 24-F-67S** RENEWAL - CONTRACT TO PROVIDE ON-CALL SERVICES FOR THE CLEANING OF VARIOUS KITCHEN EQUIPMENT THROUGHOUT BERGEN COUNTY TECHNICAL SCHOOLS, COMMENCING MARCH 1, 2024, FOR AN ADDITIONAL ONE-YEAR PERIOD --VENDOR: PROVIDET SERVICE ASSOCIATES, INC., MILLINGTON, NJ \$13,800.00 BID #22-PC11RR CONTRACT State ID# 79-BCTSC
- 24-F-68S** APPROVAL--BUDGET ADJUSTMENT

6. Is there any discussion regarding any item on the Agenda —Board only.
7. Open the floor to public comment on Agenda Resolutions only. Speaker to please state name and town (5–minute maximum per speaker)
8. Close public participation.
9. Is there any discussion on any item – Board only
10. Open the floor to public comments on any issue. Speaker to please state name and town (5 minute maximum per speaker)
11. Close public participation
12. **Executive Session--If needed, go to #13. If not, go to #15**
13. Motion to recess the work session and move into Executive Session per the resolution in the meeting guide, the purpose of which is to discuss pending litigation and/or personnel matters.

Introduced by _____, second by _____

All in favor _____

RESOLUTION

"Pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-12, certain specified items are exempt from public disclosure and discussion. At this time, the Board of Education intends to convene in private session, from which the public shall be excluded, to discuss matters which fall under the exclusion of pending or anticipated litigation and personnel. Therefore, the public portion of this meeting shall now be recessed. The results of any Board discussion conducted in this private session shall be made public at the earliest possible date."

14. **Motion to resume the work session**

Introduced by _____, second by _____

All in favor _____

Time: _____

15. **Motion to adjourn the work session**

Introduced by _____, second by _____

All in favor _____

Time: _____

Agenda Resolution

“New Bridges at Transition Center Wood-Ridge” Presenter: Marissa Gynn, Supervisor

Agenda Resolution

Review Resolutions

Administration	24-A-61S	through	24-A-69S
Personnel	24-P-97S	through	24-P-111S
Finance	24-F-60S	through	24-F-68S

Agenda Resolution

24-A-61S

APPROVAL – TRAVEL AND WEBINAR EXPENSES

RESOLUTION

WHEREAS, the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS, the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instructional and/or furthering the efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function is expected to exceed or did exceed the Board of Education and/or State travel guidelines established by the Department of Treasury in the New Jersey Office of Management and Budget circular letter;

THEREFORE, BE IT RESOLVED, the Board of Education finds the travel, related expenses, if any, and the excess expenses particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED the excess expenses are justified, and therefore reimbursable.

Employee	Conference Title and Destination	Date	Cost
Melissa Brockway	School Professionals Summit (Virtual)	2/15-16/24	\$213.24

JS/kk

Agenda Resolution

24-A-62S

APPROVAL —REPORT OF STUDENT SUSPENSIONS

RESOLUTION

WHEREAS, school principals have reported to the Superintendent of Schools that during the month of **December 2023** they have imposed disciplinary suspensions on certain pupils pursuant to N.J.S.A. 18A:37-2;

BE IT RESOLVED, the Board of Education acknowledges that these reports have been filed with the Secretary and constitute the following summary report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

<u>Program</u>	<u># of Students</u>
BELA	0
Bleshman Regional Day School	0
Brownstone School	0
Evergreen Program	0
Gateway High School	0
Hearing Impaired Programs/Midland Park	0
Hearing Impaired Program/Union Street	0
NOVA Elementary	0
NOVA North	0
North Street School	0
Secondary Hearing-Impaired Program/Midland Park	0
Springboard	0
Transition Center at Wood-Ridge	0
Venture	0
Visions/Emerson	0
Visions/Paramus	0
Washington Emerson	0
Washington New Bridges	0
Washington Elementary	0

HL/MB: kk

Agenda Resolution

24-A-63S

APPROVAL OF SUPERINTENDENT DECISION REGARDING HIB CASE

RESOLUTION

WHEREAS, under the Anti-Bullying Bill of Rights Act, N.J.S.A.18A:37-15 et seq. ("ABRA"), the Superintendent of Schools is required to report to the Board of Education the outcome of investigations into allegations of Harassment, Intimidation and Bullying ("HIB") at the Board meeting next following the completion of the investigation; and

WHEREAS, ABRA requires that the Board is to issue a decision, in writing, to affirm, reject or modify the Superintendent's decision at the meeting following the Board's receipt of the Superintendent's report; and

WHEREAS, at the meeting of the Board held on December 19, 2023, the Superintendent reported on the following matters to the Board of Education:

3 Investigations all found to be Non-HIB

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and affirms the report and decision of the Superintendent with respect to the investigation as to matters referred to herein.

HL/JS/kk

Agenda Resolution

24-A-64S

APPROVAL —ACCEPTANCE OF ENROLLMENT/ATTENDANCE REPORTS

RESOLUTION

BE IT RESOLVED the Board of Education accepts the Superintendent's report of enrollment and attendance for students in **December 2023**. (report on file)

HL/MB: kk

Agenda Resolution

24-A-65S

APPROVAL – DISTRICT PARTICIPATION IN THE SUSPENSION ALTERNATIVE PROGRAM FOR THE 2023-2024 SCHOOL YEAR

RESOLUTION

WHEREAS, Bergen County Special Services continues to provide the Suspension Alternative Program (SAP) for public school students;

BE IT RESOLVED, the Board of Education does hereby approve the following districts desirous of working collaboratively with Bergen County Special Services in the expansion of the Suspension Alternative Program (SAP) for the 2023-2024 school year, as confirmed by the Superintendent:

- Secaucus
- Wood-Ridge

MB/vp/kk

ATTACHMENTS:

Description

SAP Secaucus

SAP Wood-Ridge

File Name

65_SAP_Secaucus.pdf

65_SAP_Wood_Ridge.pdf

Upload Date

1/11/2024

1/11/2024

**MEMORANDUM OF AGREEMENT
SUSPENSION ALTERNATIVE PROGRAM (SAP)**

This Agreement for student participation in the Suspension Alternative Program ("SAP") is made for the **2023-2024** school year and is executed and entered into by and between **Secaucus Public School District** with principal offices located at **685 Fifth Street, Secaucus, NJ 07094** and the BOARD OF EDUCATION OF THE BERGEN COUNTY SPECIAL SERVICES SCHOOLS DISTRICT ("BCSS") organized and existing pursuant to N.J.S.A. 18A:46-29 et seq., with principal offices located at 540 Farview Avenue, Paramus, New Jersey, 07652.

BCSS represents that an additional Memorandum of Agreement is in effect for the SAP between the BCSS, and the BERGEN COUNTY DIVISION OF FAMILY GUIDANCE, DEPARTMENT OF HUMAN SERVICES ("DFG"), a body corporate and politic of the State of New Jersey, with principal offices located at One Bergen County Plaza, Hackensack, New Jersey 07601.

The parties hereto acknowledge and understand that the goal of this Program is to provide Bergen County students with alternatives to out-of-school suspension that address student's emotional, behavioral, and academic functioning.

**SECTION ONE
DURATION**

This Agreement shall be effective for a period beginning on the date of the parties' execution of this Memorandum of Agreement and terminating on June 30, 2024.

**SECTION TWO
SCOPE AND ADMINISTRATION OF PROGRAM**

1. Administration of Program

The SAP is administered by the BCSS in collaboration with the DFG. The SAP adheres to the BCSS school calendar and operates from 9:00 a.m. to 2:30 p.m. with five and one half (5.5) hours of student contact time per day for five (5) consecutive school days.

The SAP is located at 284 Hackensack Avenue, Hackensack, New Jersey, 07601.

The program space shall include the following: one classroom, one office; one counseling/therapy room; one lunch room/kitchen.

2. Criteria for Student Involvement in SAP

In order for a student to participate in SAP, the student must be in grade 7 through 12 and enrolled in a school district (in district or out of district placement) that has entered into and is party to this Agreement. The student must be considered by the principal or principal's designee of the school he or she attends to be "at risk of being suspended or in need of a suspension."

No student who is subject to expulsion on the basis of possession, distribution, or use of weapons of firearms or any other similar grounds or bases shall be eligible to participate in this program.

3. Referral Methods/Instruments

The principal or principal's designee of the school attended by the student who is identified as at risk of being suspended will refer the identified student to SAP in the following manner: The principal (or designee) will complete a referral packet (attachment A), obtain parental permission, and convey the completed referral packet to the SAP Coordinator. Additionally, the Principal or principal's designee is required to contact SAP by telephone to confirm receipt of information, obtain a start date and discuss any other details attendant or necessary to effect a seamless transition of the student from the school venue to the SAP.

4. Annual Membership Fee

A \$1000.00 annual membership fee will be assessed to the local school district for its participation in SAP. The local school district shall be required to pay the full amount of the membership upon execution of this Agreement.

Upon payment of the annual membership fee, the local school district shall be entitled to receive up to five (5) weeks of services as set forth in this Agreement. Services requested by the local district to be provided by SAP beyond the basic level of service provided as set forth herein shall be billed at \$200.00 per each additional week of service.

5. Conveyance of Students To/From SAP Site

The participating local school district(s) shall be responsible for the daily conveyance of each student identified by the school district to participate in the SAP.

The local school district may elect to have the student use public transportation. Should the local school district elect to permit its student to utilize public transportation, the SAP program will provide public transportation information and NJ Transit bus tickets. The program will also provide a van and driver to pick up and drop off SAP students at the Hackensack Main Bus Terminal, located on River Road, Hackensack, New Jersey.

In the event the local school district elects to permit its student to utilize public transportation, the local school district understands and acknowledges that it does so at its and its student's own risk. To that end, it is understood, agreed and accepted by all parties that BCSS shall be held harmless by the local school district from and against any and all liability, claims, damages, expenses relating to student utilization of public transportation to and from the Hackensack Main Bus Terminal and any and all incidents, injuries and claims arising and/or occurring during such transportation.

The local school district agrees to maintain in full force and effect student liability insurance providing insurance coverage for all occurrences and/or incidents that may involve injury to each of the local school district's pupil's person or property during the student's enrollment in the SAP. The local school district understands and acknowledges that, should it fail to maintain appropriate insurance providing insurance coverage to and/or over its students who are enrolled in SAP, the school district may be individually liable to satisfy any and all claims of liability by BCSS, third parties or otherwise.

6. Suspension Alternative Sentence: Students' Daytime Schedule

Each student participating in the SAP program will arrive at the program not later than 9:00 am and will be dismissed from the program at 2:30 p.m., the minimum length of time that a student may be enrolled in the SAP is one (1) academic week, consisting of five (5) consecutive days. Students may be enrolled for longer periods of time in the sole discretion of BCSS.

A parent or guardian will be requested to be available to SAP on the first day of attendance and participate with a DFG clinician in a family and student assessment session via virtual intake or a phone conference. Families/Students will be referred to additional support services based on the results of this assessment.

The following activities will be provided to the student: academic remediation – consisting of five days of school work assigned by the school, critical personal reflections journaling assignments, self assessment, group and individual counseling sessions, team building, conflict resolution and anger management sessions, community services, and others. Students must remain in the program during the lunch period. All students can receive lunch at no cost for the 2023-2024 school year.

7. Program Personnel Staffing

BCSS shall provide a SAP Coordinator, a Teacher for academic remediation, journaling, and direct student instruction. The local school district is responsible for providing five (5) days of academic work, textbooks, etc. for this purpose. BCSS will also provide Outreach services to follow up with students and families upon discharge from the SAP.

DFG will provide a clinical social worker to provide group and individual counseling, family support and outreach and referral to additional support services.

8. Criteria for Rejecting a Student from SAP

A student who has been identified and processed for participation in the SAP program shall not be rejected from nor in any way caused to not participate in the program by SAP or DFG staff members without the explicit consent of Program Director, Mitchell S. Badiner.

A student who is considered to be expelled on the basis of possession, distribution, or use of weapons of firearms or any other consideration, which may cause expulsion from a school district, shall not be considered for participation in SAP.

9. Record keeping

Student attendance at SAP will be called into the student's local school on a daily basis. Students who participate in this program are counted as attending by the local school. The DFG will maintain case records according to best practice criteria and professional standards.

10. Follow Up

DFG will establish a clear protocol to evaluate all student participants in accordance with federal guidelines for program evaluation. SAP will follow-up with each student upon completion of SAP.

SECTION THREE
ADDITIONAL TERMS

No parties shall have the right to assign this Agreement.

The **Secaucus Public School District** agrees to indemnify, defend and save harmless the DFG and BCSS, its officers, agents, servants, and employees and each of them, against and from, any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorneys' fees, for or on account of any injury to any person, or any death resulting from such injury, or any wrongful death, or any damage to any property, and all other claims based or asserted upon any act or omission of **Secaucus Public School District** its officers, agents, servants, employees, and/or the act or omission of the student of **Secaucus Public School District** which may arise or which may be alleged to have arisen out of or in connection with this Agreement whether or not such act or omission was actually in furtherance of the purpose of this Agreement.

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The parties executed this Agreement on this 1st day of September, 2023.

By:

Secaucus Public School District



Signature

Superintendent

Title

By:

BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Signature

Business Administrator

**MEMORANDUM OF AGREEMENT
SUSPENSION ALTERNATIVE PROGRAM (SAP)**

This Agreement for student participation in the Suspension Alternative Program ("SAP") is made for the 2023-2024 school year and is executed and entered into by and between Wood-Ridge Public School District with principal offices located at 540 Windsor Road, Wood-Ridge, NJ 07075 and the BOARD OF EDUCATION OF THE BERGEN COUNTY SPECIAL SERVICES SCHOOLS DISTRICT ("BCSS") organized and existing pursuant to N.J.S.A. 18A:46-29 et seq., with principal offices located at 540 Farview Avenue, Paramus, New Jersey, 07652.

BCSS represents that an additional Memorandum of Agreement is in effect for the SAP between the BCSS, and the BERGEN COUNTY DIVISION OF FAMILY GUIDANCE, DEPARTMENT OF HUMAN SERVICES ("DFG"), a body corporate and politic of the State of New Jersey, with principal offices located at One Bergen County Plaza, Hackensack, New Jersey 07601.

The parties hereto acknowledge and understand that the goal of this Program is to provide Bergen County students with alternatives to out-of-school suspension that address student's emotional, behavioral, and academic functioning.

**SECTION ONE
DURATION**

This Agreement shall be effective for a period beginning on the date of the parties' execution of this Memorandum of Agreement and terminating on June 30, 2024.

**SECTION TWO
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The SAP is located at 284 Hackensack Avenue, Hackensack, New Jersey, 07601.

The program space shall include the following: one classroom, one office; one counseling/therapy room; one lunch room/kitchen.

2. Criteria for Student Involvement in SAP

In order for a student to participate in SAP, the student must be in grade 7 through 12 and enrolled in a school district (in district or out of district placement) that has entered into and is party to this Agreement. The student must be considered by the principal or principal's designee of the school he or she attends to be "at risk of being suspended or in need of a suspension."

No student who is subject to expulsion on the basis of possession, distribution, or use of weapons of firearms or any other similar grounds or bases shall be eligible to participate in this program.

3. Referral Methods/Instruments

The principal or principal's designee of the school attended by the student who is identified as at risk of being suspended will refer the identified student to SAP in the following manner: The principal (or designee) will complete a referral packet (attachment A), obtain parental permission, and convey the completed referral packet to the SAP Coordinator. Additionally, the Principal or principal's designee is required to contact SAP by telephone to confirm receipt of information, obtain a start date and discuss any other details attendant or necessary to effect a seamless transition of the student from the school venue to the SAP.

4. Annual Membership Fee

A \$750.00 annual membership fee will be assessed to the local school district for its participation in SAP. The local school district shall be required to pay the full amount of the membership upon execution of this Agreement.

Upon payment of the annual membership fee, the local school district shall be entitled to receive up to five (5) weeks of services as set forth in this Agreement. Services requested by the local district to be provided by SAP beyond the basic level of service provided as set forth herein shall be billed at \$150.00 per each additional week of service.

5. Conveyance of Students To/From SAP Site

The participating local school district(s) shall be responsible for the daily conveyance of each student identified by the school district to participate in the SAP.

The local school district may elect to have the student use public transportation. Should the local school district elect to permit its student to utilize public transportation, the SAP program will provide public transportation information and NJ Transit bus tickets. The program will also provide a van and driver to pick up and drop off SAP students at the Hackensack Main Bus Terminal, located on River Road, Hackensack, New Jersey.

In the event the local school district elects to permit its student to utilize public transportation, the local school district understands and acknowledges that it does so at its and its student's own risk. To that end, it is understood, agreed and accepted by all parties that BCSS shall be held harmless by the local school district from and against any and all liability, claims, damages, expenses relating to student utilization of public transportation to and from the Hackensack Main Bus Terminal and any and all incidents, injuries and claims arising and/or occurring during such transportation.

The local school district agrees to maintain in full force and effect student liability insurance providing insurance coverage for all occurrences and/or incidents that may involve injury to each of the local school district's pupil's person or property during the student's enrollment in the SAP. The local school district understands and acknowledges that, should it fail to maintain appropriate insurance providing insurance coverage to and/or over its students who are enrolled in SAP, the school district may be individually liable to satisfy any and all claims of liability by BCSS, third parties or otherwise.

6. Suspension Alternative Sentence: Students' Daytime Schedule

Each student participating in the SAP program will arrive at the program not later than 9:00 am and will be dismissed from the program at 2:30 p.m., the minimum length of time that a student may be enrolled in the SAP is one (1) academic week, consisting of five (5) consecutive days. Students may be enrolled for longer periods of time in the sole discretion of BCSS.

A parent or guardian will be requested to be available to SAP on the first day of attendance and participate with a DFG clinician in a family and student assessment session via virtual intake or a phone conference. Families/Students will be referred to additional support services based on the results of this assessment.

The following activities will be provided to the student: academic remediation – consisting of five days of school work assigned by the school, critical personal reflections journaling assignments, self assessment, group and individual counseling sessions, team building, conflict resolution and anger management sessions, community services, and others. Students must remain in the program during the lunch period. All students can receive lunch at no cost for the 2023-2024 school year.

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BCSS shall provide a SAP Coordinator, a Teacher for academic remediation, journaling, and direct student instruction. The local school district is responsible for providing five (5) days of academic work, textbooks, etc. for this purpose. BCSS will also provide Outreach services to follow up with students and families upon discharge from the SAP.

DFG will provide a clinical social worker to provide group and individual counseling, family support and outreach and referral to additional support services.

8. Criteria for Rejecting a Student from SAP

A student who has been identified and processed for participation in the SAP program shall not be rejected from nor in any way caused to not participate in the program by SAP or DFG staff members without the explicit consent of Program Director, Mitchell S. Badiner.

A student who is considered to be expelled on the basis of possession, distribution, or use of weapons of firearms or any other consideration, which may cause expulsion from a school district, shall not be considered for participation in SAP.

9. Record keeping

Student attendance at SAP will be called into the student's local school on a daily basis. Students who participate in this program are counted as attending by the local school. The DFG will maintain case records according to best practice criteria and professional standards.

10. Follow Up

DFG will establish a clear protocol to evaluate all student participants in accordance with federal guidelines for program evaluation. SAP will follow-up with each student upon completion of SAP.

SECTION THREE
ADDITIONAL TERMS

No parties shall have the right to assign this Agreement.

The Wood-Ridge Public School District agrees indemnify, defend and save harmless the DFG and BCSS, its officers, agents, servants, and employees and each of them, against and from, any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorneys' fees, for or on account of any injury to any person, or any death resulting from such injury, or any wrongful death, or any damage to any property, and all other claims based or asserted upon any act or omission of Wood-Ridge Public School District its officers, agents, servants, employees, and/or the act or omission of the student of Wood-Ridge Public School District which may arise or which may be alleged to have arisen out of or in connection with this Agreement whether or not such act or omission was actually in furtherance of the purpose of this Agreement.

BCSS agrees to indemnify, defend and save harmless Wood-Ridge Public School District its officers, agents, servants, and employees and each of them, against and from, any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorneys' fees, for or on account of any injury to any person, or any death resulting from such injury, or any wrongful death, or any damage to any property, and all other claims based or asserted upon any act or omission of BCSS and their respective officers, agents, servants, employees which may arise or which may be alleged to have arisen out of or in connection with this Agreement whether or not such act or omission was actually in furtherance of the purpose of this Agreement.

The parties executed this Agreement on this 1st day of September, 2023.

By:

Wood-Ridge Public School District

Signature

1/10/24 Superintendent
Title

By:

BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Signature

Business Administrator

Agenda Resolution

24-A-66S

APPROVAL —REVISIONS AND ADDITIONS OF THE APPOINTMENT OF INDEPENDENT CONSULTANTS AND PROFESSIONAL DEVELOPMENT PROVIDERS 2023-2024

RESOLUTION

BE IT RESOLVED, the Board of Education hereby approves the **attached** revisions/additions to Resolution 23-A-121S, Appointment of Independent Consultants and Professional Development Providers from 7/1/23-6/30/24, previously approved on June 20, 2023.

HL/TB/kk

Attachment

ATTACHMENTS:

Description

File Name

Upload Date

Professional Providers

66_2023-

24_Prof_Dev_Providers_1- 1/11/2024

16-24.pdf

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
Behavior Management System, Inc. Handle with Care	Brown, Greg	Handle with Care Instructor Certification Program	District	\$3,250/Training	\$3,250.00	Consultation NC
Brooke Braunstein	Braunstein, Brooke	Executive Functioning Techniques	192/193	\$150/Hour	\$825.00	Consultant NC
Central Institute for the Deaf	TBD	Real World Auditory Learning for Students Who are Deaf and Hard of Hearing:Using the CID SFL2	HIP/SHIP	\$700/Training	\$700.00	Consultation NC
Christine Larco	Larco, Christine	Labor & Delivery Nursing	SHIP Midland Park	No Cost	No Cost	Consultation NC
Debra Koplish, LLC	Koplish, Debra	Art Consultant	CTT, Stepping Stones, Paramus ATC	\$350/Session	\$3,500.00	Consultation NC
Debra Koplish, LLC	Koplish, Debra	Art Classes	Paramus ATC, CTT, Stepping Stones	\$350/Session	\$4,550.00	Consultation NC

* NC - No student contact

SC- Student Contact

BOE Mtg: January 16, 2024

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
Debra Koplish, LLC	Koplish, Debra	Art Classes	Wood-Ridge ATC, Progressive Paths	\$350/Session	\$4,550.00	Consultation NC
Grace Gleba	Gleba, Grace	Grace's Law & Advocacy	SHIP Midland Park	No Cost	No Cost	Consultation NC
Guided Steps NJ Corp	TBD	Consultation Support & Behavioral Services for Adult Clients with a Documented Behavioral Acuity Factor	Paramus/Wood-Ridge ATC, CTT, Stepping Stones	\$30,000/ 2023-24	\$30,000.00	Consultation NC
Hashim Garrett, LLC	Garrett, LLC, Hashim	Peer Leadership/Life Skills	North Street	\$4,000/ 4 Sessions	\$4,000.00	Consultation NC
Inspired Instruction, LLC	TBD	Implementing Restorative Practices, Stressed Out	Brownstone	\$1,500/Session 2 half-day sessions	\$3,000.00	Consultation NC
Inspired Instruction, LLC	TBD	Building Trusting Team: Creating Courageous Culture Sparking Meaningful Feedback & Constructive Conversations	Transition Ctr Wood-Ridge	\$2,550/Day (am & pm sessions)	\$2,550.00	Consultation NC

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 BOE Mtg: January 16, 2024

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
James Stroker	Stroker, James	The Power of Why Then the Game Ends - Motivational Presentation	CAPE/District	\$2,500/Session	\$2,500.00	Consultation NC
Jennifer Francisco	Francisco, Jennifer	Read Alouds: How to be Effective and Visual	HIP/SHIP	\$500/Session	\$500.00	Consultation NC
Jill A. Pantaleo, LCSW & Associates, LLC	Pantaleo, Jill A.	"Parent to Parent" and "Let's Get Together & Talk" Support Groups	CAPE/District	\$375/Session	\$8,250.00	Consultation NC
Kevin Walsh Consulting, LLC	Walsh, Kevin	Crisis Management Training	New Bridges MS/HS	\$600/Trainer (5 Trainers)	\$3,000.00	Consultation NC
MarbleJam Center for Creative Arts & Enrichment	TBD	Music Classes, Level 2	Paramus & Wood-Ridge ATC, Stepping Stones, CTT	\$250/Class	\$11,000.00	Consultation NC
MarbleJam Center for Creative Arts & Entertainment	TBD	Introduction to Musical Instruments Class	Paramus & Wood-Ridge ATC, Stepping Stones, CTT	\$225/Class	\$6,075.00	Consultation NC

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 BOE Mtg: January 16, 2024

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
Melissa Keyes DiGioia	Keyes DiGioia, Melissa	Finding Your Individuality	CAPE Resource Center	\$350/Session	\$350.00	Consultation NC
Miranda Lee	Lee, Miranda	Mindful First Aid Using Neuroscience, Mediation & Movement-to Help Manage Stress,Build Mental Resilience	192/193	\$275/Session	\$825.00	Consultation NC
Naomie Villalba	Villalba, Naomie	Mental Health on Students with Deafness in Academics	HIP/SHIP	\$750/Hour	\$1,500.00	Consultation NC
Newsela, Inc	TBD	Discovering Newsela Content and Features, Live Virtual Training	192/193	\$2,400/Includes Training	\$2,400.00	Consultation NC
Nurturing Environments Institute St. John's University	Zaheer, Dr. Imad	Positive Behavior Support	Brownstone/North Street Behavioral Services	\$200/Hour	\$14,400.00	Consultation NC
Operation K9 Beethoven Therapy Dog Program & Emotional Support Dog Program	TBD	Present Deaf Therapy Dog to Students who Responds to Signed Commands	HIP USS	No Cost	No Cost	Consultation NC

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 BOE Mtg: January 16, 2024

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
POAC Autism Services	TBD	Hidden Dangers Workshop	CAPE Resource Center	\$650/Workshop	\$650.00	Consultation NC
Shelly Klein Consulting, LLC	Klein, Shelly	"Tool Kits" to Support the Literacy Development of Students	192/193	\$500/Session	\$1,500.00	Consultation NC
Sounds in Motion c/o Stephanie Light	Light, Stephanie	Sounds in Motion Workshop	HIP/SHIP	\$2500/ Workshop	\$2,500.00	Consultation NC
Zentuary Healing Center- Veruschka del Rio	del Rio, Veruschka	Mindfulness- Mediation	HIP/SHIP	\$650/Session	\$650.00	Consultation NC

* NC - No student contact
 SC- Student Contact
 BOE Mtg: January 16, 2024

Agenda Resolution

24-A-67S

APPROVAL — FIRST READING-BOARD OF EDUCATION POLICIES/REGULATIONS

RESOLUTION

BE IT RESOLVED that the Board of Education discuss and entertain public comment on the **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policies at its next meeting after hearing public comments:

FIRST READING

Section 8500M – Operations

8500M Food Service

WL/kk
Attachment--Policy

ATTACHMENTS:

Description	File Name	Upload Date
Policy Title Page	67_BCSS_Policy_Title_Page_1-16-24.pdf	1/11/2024
Policy	67_8500M_TS_Food_Services__FIRST_READING.pdf	1/11/2024

**BERGEN COUNTY SPECIAL SERVICES
SCHOOLS DISTRICT**

BOARD MEETING: January 16, 2024

POLICIES

FIRST READING

Section 8000 – Operations

8500M Food Services

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: OPERATIONS
Number: 8500M

Title: FOOD SERVICES

The Board of Education shall make school lunch available to all students enrolled in a school in the district unless less than five percent of enrolled students in the school are Federally eligible for a free or reduced-price lunch in accordance with N.J.S.A. 18A:33-4. School lunches made available pursuant to N.J.S.A. 18A:33-4 and this Policy shall meet minimum nutritional standards, established by the Department of Education.

Free or reduced-price breakfast and lunch, as required, shall be offered, under a school lunch program, school breakfast program, or a breakfast after the bell program, to all enrolled students who are determined to be Federally eligible for free or reduced-price meals. As provided by N.J.S.A. 18A:33-4.a.(3) and N.J.S.A. 18A:33-14a.a.(2), any student who is eligible for a reduced-price lunch and breakfast, pursuant to Federal income eligibility standards and criteria, shall not be required to pay for such lunch or breakfast. Free lunch or breakfast shall also be offered to each enrolled student who is Federally ineligible for free or reduced-price meals, but who has an annual household income that is not less than one hundred and eighty-six percent, and not more than one hundred ninety-nine percent, of the Federal poverty level, as determined pursuant to N.J.S.A. 18A:33-21b1.

- A. Breakfast Program – N.J.S.A. 18A:33-10; 18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.3; 18A:33-14a.

If twenty percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced-price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a school breakfast program in the school in accordance with the provisions of N.J.S.A. 18A:33-10.

Notwithstanding the provisions of N.J.S.A. 18A:33-10 to the contrary, if ten percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced-price meals under the National School Lunch Program or the Federal School Breakfast Program the district shall establish a breakfast program in accordance with the provisions of N.J.S.A. 18A:33-10.1.

If seventy percent or more of the students enrolled in a school in the district on or before the last school day before October 16 of the preceding school year were

Federally eligible for free or reduced-price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a breakfast after the bell program pursuant to N.J.S.A. 18A:33-11.3.

In accordance with N.J.S.A. 18A:33-11, in implementing a school lunch program, pursuant to 18A:33-4 et seq., a school breakfast program, pursuant N.J.S.A. 18A:33-9 et seq., or N.J.S.A. 18A:33-10.1, or a breakfast after the bell program, pursuant to N.J.S.A. 18A:33-11.1 or N.J.S.A. 18A:33-11.3, the district shall:

1. Publicize, to parents and students, the availability of the respective school meals program, as well as the various ways in which a student may qualify to receive free or reduced-price meals under the program, as provided by N.J.S.A. 18A:33-4 and N.J.S.A. 18A:33-14a;
2. Make every effort to ensure that subsidized students are not recognized as program participants, by the student body, faculty, or staff, in a manner that is different from the manner in which unsubsidized students are recognized as program participants. Such efforts shall include, but need not be limited to, the establishment of a neutral meal plan or voucher system that does not make a distinction between subsidized and unsubsidized students; and
3. Make every effort to:
 - a. Facilitate the prompt and accurate identification of categorically eligible students who may be certified to participate in the program, on a subsidized basis, without first submitting an application therefore, and, whenever an application is required to establish eligibility for subsidized meals, encourage students and their families to submit a subsidized school meals application for that purpose;
 - b. Facilitate and expedite, to the greatest extent practicable, the subsidized school meals application and income-eligibility determination processes that are used, by the district, to certify a student for free or reduced-price school meals on the basis of income, and assist parents in completing the school meals application; and
 - c. Encourage students who are neither categorically eligible nor income-eligible for free or reduced-price school meals to nonetheless participate, on a paid and unsubsidized basis, in the program.

If the district participates in the Federal School Breakfast Program, the district is encouraged to increase the number of students participating in the program by establishing a breakfast after the bell program that incorporates school breakfast into the first-period classroom or the first few minutes of the school day pursuant to N.J.S.A. 18A:33-11.1.

Pursuant to N.J.S.A. 18A:33-14a., school breakfasts made available to students under a school breakfast program or a breakfast after the bell program shall meet minimum nutritional standards, established by the New Jersey Department of Education.

The State of New Jersey shall provide funding to each school in the district if the school operates a School Breakfast Program or a breakfast after the bell program, as may be necessary to reimburse the costs associated with the school's provision of free breakfasts, pursuant to N.J.S.A. 18A:33-14a.b., to students who are Federally ineligible for free or reduced-price meals.

B. Summer Food Service Program – N.J.S.A. 18A:33-23; 18A:33-24; 18A:33-25; 18A:33-26

In accordance with N.J.S.A. 18A:33-24, if fifty percent or more of the students enrolled in the school district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced-price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall become a sponsor or site under the Federal Summer Food Service Program or apply for a waiver pursuant to N.J.S.A. 18A:33-26.

In accordance with N.J.S.A. 18A:33-23, the district shall notify each student enrolled and the student's parent of the availability of, and criteria of eligibility for, the summer meals program and the locations in the district where the summer meals are available. The district shall provide this notification by distributing flyers provided by the New Jersey Department of Agriculture pursuant to subsection N.J.S.A. 18A:33-23.c. The district may also provide electronic notice of the information through the usual means by which the district communicates with parents and students electronically.

Pursuant to N.J.S.A. 18A:33-26.a., the New Jersey Department of Agriculture may grant a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. To be granted a waiver, the district must show that it lacks the staff, facilities, or equipment to sponsor the Federal Summer Food Service Program, or the means to finance the hiring or acquisition of such staff, facilities, or equipment. The New Jersey Department of Agriculture also may grant a waiver for one year to the district if a different sponsor currently runs the Federal Summer Food Service Program within the district's community.

Pursuant to N.J.S.A. 18A:33-26.b., the district shall report to the New Jersey Department of Agriculture, in the manner prescribed by the New Jersey Department of Agriculture, its reasons for requesting a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. The report shall include, but need not be limited to, a description of the specific impediments to implementing the program and actions that could be taken to remove those impediments or, where applicable, the identification of the sponsor that currently runs the program within the same community.

- C. Information Provided to Parents Regarding the National School Lunch Program and the Federal School Breakfast Program – N.J.S.A. 18A:33-21b1
1. At the beginning of each school year, or upon initial enrollment, in the case of a student who enrolls during the school year, the school shall provide each student's parent with:
 - a. Information on the National School Lunch Program and the Federal School Breakfast Program, including, but not limited to, information on the availability of free or reduced-price meals for eligible students, information on the application and determination processes that are used to certify eligible students for subsidized school meals, and information on the rights that are available to students and their families under N.J.S.A. 18A:33-21b1 and N.J.S.A. 18A:33-21; and
 - b. A school meals application form, as well as instructions for completing the application, and, as necessary, assistance in completing the application.
 2. The school meals information and application provided to parents, pursuant to N.J.S.A. 18A:33-21b1.a. shall:
 - a. Be communicated in a language that the parent understands;
 - b. Specify the limited purposes for which collected personal data may be used, as provided by N.J.S.A. 18A:33-21b1.c.; and
 - c. Be submitted to the parent either in writing or electronically. In the latter case, the school district shall use the usual means by which it communicates with parents electronically.
 3. A school meals application that is completed by a parent shall be confidential, and shall not be used or shared by the student's school or school district, except as may be necessary to:
 - a. Determine whether a student identified in the application is eligible for free or reduced-price school meals;
 - b. Determine whether the school or school district is required, by N.J.S.A. 18A:33-11.3 or by N.J.S.A. 18A:33-24, to establish a breakfast after the bell program, or to participate as a sponsor or site in the Federal Summer Meals Service Program;
 - c. Ensure that the school receives appropriate reimbursement, from the State and Federal governments, for meals provided to eligible students, free of charge, through a school lunch program, a school

breakfast program, a breakfast after the bell program, a summer meals program, or an emergency meals distribution program; and

- d. Facilitate school aid determinations under the “School Funding Reform Act of 2008,” N.J.S.A. 18A:7F-43 et seq.

D. Free or Reduced-price Meals’ Application Process – 7 CFR 245

School meals applications shall be reviewed in a timely manner. An eligibility determination will be made, the family will be notified of its status, and the status will be implemented as soon as possible within ten operating days of receipt of the completed application pursuant to 7 CFR 245.6(c)(6). Any student found eligible shall be offered free or reduced-price meals or free milk immediately upon the establishment of their eligibility and shall continue to receive such meals during the pendency of any inquiry regarding their eligibility in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. Carry-over of previous year’s eligibility for students shall be in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

In accordance with 7 CFR 245.6(c)(1) and (2), eligibility for free or reduced-price meals, as determined through an approved application or by direct certification, must remain in effect for the entire school year and for up to thirty operating days in the subsequent school year. Prior to the processing of an application or the completion of direct certification procedures for the current school year, children from households with approved applications or documentation of direct certification on file from the preceding year, shall be offered reimbursable free and reduced-price meals, as appropriate.

In accordance with 7 CFR 245.6(c)(6)(iii), children from households that notify the local educational agency that they do not want free or reduced-price benefits must have their benefits discontinued as soon as possible.

Pursuant to 7 CFR 245.6(c)(7), if the district receives an incomplete school meals application or a school meals application that does not meet the eligibility criteria for free or reduced-priced benefits, the school meals application must be denied. The district shall document and retain the denied school meals application and reasons for ineligibility for three years in accordance with 7 CFR 245.6(e).

In accordance with 7 CFR 245.6(c)(7), parents of students who are denied benefits must receive prompt, written notification of their denial. The notification may be provided by mail or e-mail to the individual who signed the school meals application. Posting the denial on the “notification” page of an online system does not meet this requirement. Likewise, informing the parent of denial via telephone does not meet this requirement. If the district uses an automated telephone information system to notify parents of denied benefits, the district must also provide the parents with written notification of the denial. The notification must provide the: reason for denial of benefits; right to appeal; instructions on how to appeal; and

ability to reapply for free and reduced-price benefits at any time during the school year.

In accordance with 7 CFR 245.6(e), the district shall record the eligibility determination and notification in an easily referenced format. The record shall include the: denial date; reason for denial; date the denial notice was sent; and signature or initials of the determining official (may be electronic, where applicable).

Any parents of students who have benefits that are to be reduced or terminated must be given ten calendar days' written notice of the change prior to the date the change will go into effect pursuant to 7 CFR 245.6a(j). The first day of the advance notice period shall be the day the notice is sent. The notice of adverse action may be sent via mail or to the e-mail address of the parent. The district ~~shall~~ **cannot** notify the household of adverse action by phone only.

Pursuant to 7 CFR 245.6a(j), the notice of adverse action must advise the parents of: change in benefits; reasons for the change; an appeal must be filed within the ten calendar days advance notice period to ensure continued benefits while awaiting a hearing and decision; instructions on how to appeal; and the parents may reapply for benefits at any time during the school year.

If the district participates in any National School Lunch Program, School Breakfast Program, or provides free milk under the Special Milk Program, the district shall submit to the New Jersey Department of Agriculture a free and reduced-price policy statement pursuant to 7 CFR 245.10.

In accordance with 7 CFR 245.1(b), the district shall avoid any policy or practice leading to the overt identification of students receiving free or reduced-price meal benefits. Overt identification is any action that may result in a child being recognized as potentially eligible for or certified for free or reduced-price school meals. Unauthorized disclosure or overt identification of students receiving free and reduced-price meal benefits is prohibited. The district shall ensure that a child's eligibility status is not disclosed at any point in the process of providing free and reduced-price meals, including: notification of the availability of free and reduced-price benefits; certification and notification of eligibility; provision of meals in the cafeteria; and the point of service. In addition, the district shall ensure students who receive free and reduced-price benefits are not overtly identified when they are provided additional services under programs or activities available to low-income students based on their eligibility for free and reduced-price meals.

Pursuant to 7 CFR 245.2, disclosure means revealing or using individual student's program eligibility information obtained through the free and reduced-price meal or free milk eligibility process for a purpose other than the purpose for which the information was obtained. Disclosure includes, but is not limited to, access, release, or transfer of personal data about students by means of print, tape, microfilm, microfiche, electronic communication, or any other means. It includes eligibility

information obtained through the school meals application or through direct certification.

If the district accepts both cash and electronic payments, the district shall ensure students are not overtly identified through the method of payment pursuant to 7 CFR 245.8(b). To the maximum extent practicable, the district must ensure the sale of non-program foods and the method of payment for non-program foods do not inadvertently result in students being identified by their peers as receiving free and reduced-price benefits.

The School Business Administrator/Board Secretary or designee will verify applications of those eligible for free or reduced-price meals in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

E. Meal Charge Program – N.J.S.A. 18A:33-21

The Board of Education provides a meal charge program to permit unsubsidized students in the district to charge for breakfast or lunch. Collection of any payment for a meal charge program account that is in arrears shall be addressed in accordance with provisions of this Policy.

“Unsubsidized student” means a student who is neither categorically eligible nor income-eligible for free or reduced-price school meals, and who is, consequently, required to pay for any such meals that are served to the student under the National School Lunch Program or the Federal School Breakfast Program.

The Board of Education recognizes a student may not have breakfast or lunch (meal), as applicable, or money to purchase a meal at school on a school day causing the student’s meal charge account to fall into arrears. The district shall contact the student’s parent to provide notice of the arrearage and shall provide the parent with a period of ten school days to pay the amount due. If the student’s parent has not made full payment by the end of the designated ten school day period, then the district shall again contact the student’s parent to provide notice of any action to be taken by the school district in response to the arrearage.

A parent who has received a second notice their child’s meal bill is in arrears and who has not made payment in full within one week from the date of the second notice may be requested to meet with the Principal or designee to discuss and resolve the matter.

A parent’s refusal to meet with the Principal or designee or take other steps to resolve the matter may be indicative of more serious issues in the family or household. However, when a parent’s routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such

reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

A school district shall report at least biannually to the New Jersey Department of Agriculture the number of students who are denied school breakfast or school lunch in accordance with N.J.S.A. 18A:33-21.a.(2) and this Policy.

Nothing in N.J.S.A. 18A:33-21 or this Policy shall be construed to require the district to deny or restrict the ability of an unsubsidized student to access school breakfast or school lunch when the student's school breakfast or school lunch bill is in arrears.

The school or school district shall not:

1. Publicly identify or stigmatize an unsubsidized student who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears. (For example, by requiring the student to sit at a separate table or by requiring that the student wear a wristband, hand stamp, or identifying mark, or by serving the student an alternative meal);
2. Require an unsubsidized student, who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears to do chores or other work to pay for the school breakfast or school lunch;
3. Require an unsubsidized student to discard a school breakfast or school lunch after it has been served because of the student's inability to pay for a school breakfast or school lunch or because money is owed for previously provided meals;
4. Prohibit an unsubsidized student, or sibling of such a student, from attending or participating in non-fee-based extracurricular activities, field trips, or school events, from receiving grades, official transcripts, or report cards, or from graduating or attending graduation events, solely because of the student's unresolved meal debt; or
5. Require the parent of an unsubsidized student to pay fees or costs in excess of the actual amounts owed for meals previously served to the student.

If an unsubsidized student owes money for the equivalent of five or more school meals, the Principal or designee shall:

1. Determine whether the student is categorically eligible or income-eligible for free or reduced-price meals, by conducting a review of all available records related to the student, and by making at least two attempts, not including the initial attempt made pursuant to N.J.S.A. 18A:33-21.c.(2), to contact the student's parent and have the parent fill out a school meals application; and

2. Contact the parent of the unsubsidized student to offer assistance with respect to the completion of the school meals application; and to determine if there are other issues in the household that have caused the student to have insufficient funds to purchase a school breakfast or school lunch; and to offer any other appropriate assistance.

The school district shall direct communications about a student's school breakfast or school lunch bill being in arrears to the parent and not to the student. Nothing in N.J.S.A. 18A:33-21 shall prohibit the school district from sending a student home with a letter addressed to a parent.

Notwithstanding the provisions of N.J.S.A. 18A:33-21 and the provisions of any other law, rule, or regulation to the contrary, an unsubsidized student shall not be denied access to a school meal, regardless of the student's ability to pay or the status of the student's meal arrearages, during any period of time in which the school is making a determination, pursuant to N.J.S.A. 18A:33-21.c., as to whether the student is eligible for, and can be certified to receive, free or reduced-price meals.

If the student's meal bill is in arrears, but the student has the money to purchase a meal on a subsequent school day, the student will be provided a meal with payment and the food service program will not use the student's payment to repay previously unpaid charges if the student intended to use the money to purchase that school day's meal.

Students receiving free meals will not be denied a meal even if they accrued a negative balance from other purchases in the cafeteria.

The school district may post this Policy on the school district's website provided there is a method in place to ensure this Policy reaches all households without access to a computer or the Internet.

F. Provision of Meals to Homeless Children – N.J.S.A. 18A:33-21c.

The district's liaison for the education of homeless children shall coordinate with district personnel to ensure that a homeless student receives free school meals and is monitored according to district policies pursuant to N.J.S.A. 18A:33-21c.

G. Provision of School Meals During Period of School Closure – N.J.S.A. 18A:33-27.2

In the event the Board is provided a written directive, by either the New Jersey Department of Health or the health officer of the jurisdiction, to institute a public health-related closure due to the COVID-19 epidemic, the district shall implement a program, during the period of the school closure, to provide school meals, at meal distribution sites designated pursuant to N.J.S.A. 18A:33-27.2.b., to all students enrolled in the district who are either categorically eligible or income-eligible for free or reduced-price school meals.

In the event of an emergency closure, as described in N.J.S.A. 18A:33-27.2.a., the district shall identify one or more school meal distribution sites that are walkable and easily accessible to students in the district. The district shall collaborate with county and municipal government officials in identifying appropriate sites. A school meals distribution site may include, but need not be limited to: faith-based locations; community centers, such as YMCAs; and locations in the district where meals are made available through a summer meals program. In a district that includes high density housing, the district shall make every effort to identify a school meal distribution site in that housing area.

The district shall identify students enrolled in the district who are categorically eligible or income-eligible for free or reduced-price meals, and for whom a school meal distribution site, identified pursuant to N.J.S.A. 18A:33-27.2.b., is not within walking distance. In the case of these students, the district shall distribute the school meals to the student's residence or to the student's bus stop along an established bus route, provided that the student or the student's parent is present at the bus stop for the distribution. Food distributed pursuant to N.J.S.A. 18A:33-27.2.c. may include up to a total of three school days' worth of food per delivery.

The district may use school buses owned and operated by the district to distribute school meals pursuant to N.J.S.A. 18A:33-27.2. If the district does not own and operate its own buses, the district may contract for the distribution of school meals, and these contracts shall not be subject to the public bidding requirements established pursuant to the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq.

The district shall collaborate, as feasible, with other districts and with local government units to implement the emergency meals distribution program, as required by N.J.S.A. 18A:33-27.2, in order to promote administrative and operational efficiencies and cost savings.

School lunches and breakfasts that are made available, through an emergency meals distribution program operating pursuant to N.J.S.A. 18A:33-27.2, shall be provided to eligible students, free of charge, in accordance with the provisions of N.J.S.A. 18A:33-4.a. and N.J.S.A. 18A:33-14a.

H. Statement of Compliance

All food service programs shall be operated pursuant to 7 CFR 245, as appropriate, and this Policy.

Legal References: *N.J.S.A. 18A:18A-42.1; 18A:33-4; 18A:33-5; 18A:33-10; 18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.2; 18A:33-11.3; 18A:33-14a.; 18A:33-21; 18A:33-21a.; 18A:33-21b1; 18A:33-21c.; 18A:33-23; 18A:33-24; 18A:33-25; 18A:33-26; 18A:33-27.2; 18A:58-7.1; 18A:58-7.2*
N.J.A.C. 2:36
N.J.A.C. 6A:23-2.6 et seq.
N.J.A.C. 8:24-2.1 through 7.5
7 C.F.R. 210.1 et seq.

Adopted (BCTS): 10/17/01 Rev.: 5/25/05 Rev.:
Adopted (BCSS): 1/23/02 Rev.: 5/25/05 Rev: 12/19/23 Rev.:

Agenda Resolution

23–A-68S

APPROVAL—PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES

RESOLUTION

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

Name	Service	Rate	Date
Scenario Learning, LLC D/B/A Vector Solutions	Vector Training, Employee Safety & Compliance Library	\$9,619.95	2023-2024
Scenario Learning, LLC D/B/A Vector Solutions	Vector Training, Special Ed. Edition	\$6,737.92	2023-2024
Silvergate Prep	Educational Services For student E.M.	\$35.95/hr	1/2/24 – 2/28/24
Silvergate Prep	Educational Services For student M.R.	\$35.95/hr	12/11/23 – 2/28/24
Tools for Schools	Book Creator: Online Access Teacher License	\$6,000.00	12/1/23 to 12/1/24

Agenda Resolution

24-A-69S

APPROVAL —UPDATE FOR CONSULTANT AGENCY VILLAGE THERAPY PLACE FOR THE 2023--2024 SY

RESOLUTION

WHEREAS, the Board of Education approved at the July 13, 2023 Re-organization Meeting in Resolution # 24-A-02S which authorized specialized consultant agencies for Bergen County Special Services; and

WHEREAS, there is a need for additional services, increasing the maximum expenditure for the following agency;

NOW BE IT RESOLVED, that Board of Education approves the revised maximum expenditure with the following agency for the school year 2023--2024;

Agency	District	Revised Maximum Expenditure
Village Therapy Place	Wyckoff, NJ	\$40,000.00

DH/cm/kk

Agenda Resolution

24-P-97S

APPROVAL – 2023-2024 STAFF APPOINTMENTS

RESOLUTION

WHEREAS the Superintendent, after considering the recommendation(s) of his administrative staff which included consideration of the experience, credentials, and references for the following candidate(s) for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district.

BE IT RESOLVED, that the following individual(s) be approved or confirmed for appointment as appropriate to the position indicated in accord with the terms of employment specified:

NOTE: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the New Jersey Department of Education regarding a criminal background check.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

R – Replacement RI – Reinstatement N – New Position T - Temporary

NON-CERTIFICATED

<u>NAME</u>		<u>POSITION</u>	<u>LOCATION</u>
Bailey, Bonnie	(R)	Teacher Assistant	Washington Elementary
		Salary: Step 1-3: \$30,161 per annum pro rata	
		Effective: 1/04/24 to 6/30/24	
		Note: Salary pending BCSSEA contract settlement	
Fernandez, Tiffany	(R)	Teacher Assistant	New Bridges
		Salary: Step 1-3: \$30,161 per annum pro rata	
		Effective: 1/08/24 to 6/30/24	
		Note: Salary pending BCSSEA contract settlement	
Greco, Marco	(R)	Custodian	Blesman
		Salary: Step 1: \$41,520 + \$1,010 (2 nd shift) = \$42,530 per annum pro rata	
		Effective: 1/08/24 to 6/30/24	
Irizarry, Dyani	(R)	Teacher Assistant	Washington Elementary
		Salary: Step 1-3: \$30,161 per annum pro rata	
		Effective: 1/16/24 to 6/30/24	
		Note: Salary pending BCSSEA contract settlement	
McNair, Jeannine	(N)	Teacher Assistant	Washington Elementary
		Salary: Step 5: \$32,111 per annum pro rata	
		Effective: 1/04/24 to 6/30/24	
		Note: Salary pending BCSSEA contract settlement	
Molinari, Devyn	(R)	Teacher Assistant	Washington @

PVRHS

Mora, Regina	(R)	<p>Salary: Step 1-3: \$30,161 per annum pro rata</p> <p>Effective: 1/02/24 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p> <p>Teacher Assistant Washington Elementary</p>
Paguay, Steven	(R)	<p>Salary: Step 1-3: \$30,161 per annum pro rata</p> <p>Effective: 12/18/23 to 6/30/24</p> <p>Note: 1:1 for Fort Lee</p> <p>Salary pending BCSSEA contract settlement</p> <p>Teacher Assistant Brownstone</p> <p>Salary: Step 4: \$31,111 per annum pro rata</p> <p>Effective: 12/21/23 to 6/30/24</p> <p>Note: 1:1 for Paterson</p> <p>Salary pending BCSSEA contract settlement</p>
Philpott, Anna	(R)	<p>Teacher Assistant Tri Valley Lincoln (Dumont)</p> <p>Salary: Step 4: \$31,111 per annum pro rata</p> <p>Effective: 1/02/24 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>
Sosa De Segura, Milagros	(N)	<p>Teacher Assistant Washington Elementary</p> <p>Salary: Step 1-3: \$30,161 per annum pro rata</p> <p>Effective: 1/02/24 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>
Yumoto Larkin, Kanae	(N)	<p>Teacher Assistant Bleshman</p> <p>Salary: Step 8: \$35,111 per annum pro rata</p> <p>Effective: 1/22/24 to 6/30/24</p> <p>Note: 1:1 for Waldwick</p> <p>Salary pending BCSSEA contract settlement</p>

Agenda Resolution

24-P-98S

APPROVAL – 2023-2024 SALARY RECLASSIFICATION

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget, in accord with the rates and dates specified:

NON-CERTIFICATED

Artavia, Juana (Custodian/Driver)

From: Step 2: \$42,507 + \$588 (split shift) = \$43,095 per annum

To: Step 2: \$42,507 (1st shift) per annum pro rata

Effective: 1/02/24 to 6/30/24

Agenda Resolution

24-P-99S

APPROVAL – 2023-2024 STATEMENT OF ASSURANCE PARAPROFESSIONAL STAFF

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the **attached** Statement of Assurance Regarding the Use of Paraprofessional Staff (2023-2024 school year), and authorizes the Superintendent to submit this Statement of Assurance to the Executive County Superintendent of Schools no later than January 31, 2024, in accordance with NJDOE regulations.

ATTACHMENTS:

Description	File Name	Upload Date
23-24 Statement of Assurance Paraprofessional Staff	Biannual_Statement_of_Assurance_Use_of_Paraprofessional_Staff.1.16.24.pdf	1/9/2024

Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff

24-P-99S

School Year:

Instructions

This Biannual Statement of Assurance must be completed twice yearly and submitted to the County Office of Education no later than **September 30** and **January 31**.

- Districts, charter and renaissance school projects must maintain a list of paraprofessional employees and their titles.
- Approved Private Schools for Students with Disabilities must also submit a list of paraprofessional employees and their titles with the completed Statement of Assurance.

Contact Information

County:

District:

Superintendent:

Phone:

Email:

Compliance with State Regulatory Requirements: Check Yes, No or N/A:

☐ Yes ☐ No ☐ N/A

Paraprofessional staff, as defined in *N.J.A.C. 6A:9*, were hired as instructional, health and safety personnel in accordance with the requirements of individualized educational programs, *N.J.A.C. 6A:32-4.2* and *N.J.A.C. 6A:23A-18*.

☐ Yes ☐ No ☐ N/A

Job descriptions for special education classroom aides have been previously submitted and approved by the County Office of Education in accordance with *N.J.A.C. 6A:14-4.1(e)*. Any changes to previously approved job descriptions or new job descriptions are attached to this SOA. If no special education aides are used, check N/A.

Compliance with Federal Title I Requirements: Check Yes, No or N/A:

☐ Yes ☐ No ☐ N/A

Paraprofessional staff supported in whole or in part by Title I or Title I blended funds meet the *Every Student Succeeds Act (ESSA)* requirements: completed at least two years of study at an institution of higher education; obtained an associate's (or higher) degree; or met a rigorous standard of quality and demonstrated, through a formal state or local academic assessment, knowledge of and the ability to assist in instructing reading, writing and mathematics (or, as appropriate), reading readiness, writing readiness and mathematics readiness in accordance with the 34 *CFR* §200.58. If no Title I funded aides are used, check N/A.

Name of Superintendent

Signature

Date

Agenda Resolution

24-P-100S

APPROVAL - 2023-2024 LONG TERM SUBSTITUTE TEACHER

RESOLUTION

BE IT RESOLVED, that Mary Bogen, who holds a BC Substitute Certificate, be appointed as a Long-Term Substitute Teacher at Brownstone, to be compensated as follows:

Salary:	\$246 per diem
Effective:	1/16/24 to 3/14/24
Note:	Long Term Substitute for open position

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

Agenda Resolution

24-P-101S

APPROVAL – 2023-2024 DISTRICT TEACHER ASSISTANT SUBSTITUTE TEACHERS

RESOLUTION

BE IT RESOLVED that the following list of District Teacher Assistants be approved to work as Substitute Teachers for the 2023-2024 school year in accord with the 2020-2023 Bergen County Special Services Education Association contract:

Bogen, Mary
Leto, Anthony
Pena Jr., Martin

BC Substitute Certificate
BC Substitute Certificate
BC Substitute Certificate

Agenda Resolution

24-P-102S

APPROVAL – 2023-2024 SUBSTITUTE TEACHER ASSISTANTS

RESOLUTION

BE IT RESOLVED that the following list of District Substitute Teacher Assistant(s) be approved for school year 2023-2024.

Baez, Amaya

Brazofsky, James

Hayes, John

Trippeda, Charlene

Agenda Resolution

24-P-103S

APPROVAL – 2023-2024 STUDENT TEACHING, PRACTICUM, OR FIELDWORK FOR COLLEGE STUDENTS

RESOLUTION

WHEREAS, the Bergen County Special Services School District, enters into partnerships with various Institutions in order to provide fieldwork experience and supervision,

BE IT RESOLVED, that the following students be approved for student teaching, practicum, or fieldwork subject to the following conditions with no compensation, and

BE IT FURTHER RESOLVED, that the Business Administrator shall give notice to the Board's insurance liability carrier regarding this action:

Mihalitsianos, Christina

Cooperating collegiate institution:	Fairleigh Dickinson
Faculty contact person:	Andrea Cole
Sponsoring administrator:	David Perez
Program internship dates:	1/22/24 to 6/07/24

Agenda Resolution

24-P-104S

APPROVAL – 2023-2024 EXTENDED EMPLOYMENT POSITIONS

RESOLUTION

BE IT RESOLVED, the following individuals be appointed/confirmed to the Extended Employment positions as indicated in accord with the rates specified:

<u>NAME</u>	<u>POSITION</u>	<u>MAXIMUM HOURS/DAYS</u>	<u>RATE</u>
Baricevic, Dina	Teacher – Ed. Enterprises Paramus	88 hours	\$50.00 per hour
Bischoff, Taylor	Teacher Assistant	75 hours	\$20.00 per hour
Brennan, Tara	Teacher	10 hours	\$50.00 per hour
Buckley, Scott	ABA Home Programming – Implementation/Teacher	100 hours	\$60.00 per hour
Cohen, Roberta	Therapist – Ed. Enterprises Hackensack & Hawthorne	120 hours	\$50.00 per hour
Comery, Megan	Teacher – Ed. Enterprises Oakland	55 hours	\$50.00 per hour
DiStasi, Veronica	BCBA/BCABA Mentor Supervision	10 hrs./month 9/1 to 1/31 & 2/1 to 6/30	\$750.00/upon completion of mentor assignment \$1,800/year
Dobbins, Katharine	Child Study Team Chairperson		
Grogan, Roswitha	Teacher – Ed. Enterprises Norwood	50 hours	\$50.00 per hour
Hall, JeanMarie	Child Study Team Chairperson		\$1,800/year
Hillman, Gwendolyn	ABA Home Programming – Behaviorist/Non-BCBA Certified	100 hours	\$50.00 per hour
Martin, Claude	ABA Home Programming – T.A.	100 hours	\$35.00 per hour
Martin, Nicole	Teacher – Ed. Enterprises E. Rutherford	40 hours	\$50.00 per hour
Mekjian, Lydia	ABA Home Programming – T.A.	100 hours	\$35.00 per hour
Morrison, Nicholas	Teacher	10 hours	\$50.00 per hour
Mottley, Kia	ABA Home Programming – Implementation/Teacher	100 hours	\$60.00 per hour
Mullen, Dustin	ABA Home Programming – Implementation/Teacher	100 hours	\$60.00 per hour
Ortega, Alana	Therapist – Ed. Enterprises Norwood	40 hours	\$50.00 per hour
Penzato, Maria	ABA Home Programming – T.A.	100 hours	\$35.00 per hour
Philpott, Anna	Teacher Assistant	75 hours	\$20.00 per hour
Pineda, Mariela	ABA Home Programming – T.A.	100 hours	\$35.00 per hour
Ramirez, Isis	Teacher	10 hours	\$50.00 per hour
Riepe, Marissa	Teacher	10 hours	\$50.00 per hour
Sabatino, Neil	Teacher	10 hours	\$50.00 per hour
Sansevere, Jennifer	Teacher Assistant	75 hours	\$20.00 per hour
Santiago, Justin	ABA Home Programming – Implementation/Teacher	100 hours	\$60.00 per hour

Shipe, Jakob	Teacher	10 hours	\$50.00 per hour
Subrizi, Leah	Teacher	10 hours	\$50.00 per hour
Venezio, Jennifer	Teacher – Grant Writing NJ HIPP Grant	15 hours	\$50.00 per hour (G.F.)
Venezio, Jennifer	ABA Home Programming – Implementation/Teacher	100 hours	\$60.00 per hour

(G.F.) – Grant Funded

Agenda Resolution

24-P-105S

APPROVAL – 2023-2024 LEAVE OF ABSENCE WITH PAY – MILITARY LEAVE

RESOLUTION

BE IT RESOLVED, that Vianca Cruz, Teacher Assistant, New Bridges, Paramus, be granted a paid military leave of absence for the period December 20, 2023. The cost of health benefits coverage during the military leave period, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

Agenda Resolution

24-P-106S

APPROVAL – 2023-2024 LEAVES OF ABSENCE WITHOUT PAY

RESOLUTION

BE IT RESOLVED, that Mia Blackgrove, Teacher of Preschool, Tri Valley Lincoln @ Bergenfield, Bergenfield, be granted an unpaid Statutory Federal Family Leave of Absence for the period April 29, 2024, through May 9, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Mia Blackgrove, Teacher of Preschool, Tri Valley Lincoln @ Bergenfield, Bergenfield, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period May 10, 2024, through June 30, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jessica Gamrat, Teacher Assistant, Washington @ PVRHS, Little Falls, be granted an unpaid Statutory Federal Family Leave of Absence for the period March 28, 2024, through June 30, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Leah Ennis-Gasero, Teacher Assistant, Tri-Valley Lincoln @ Dumont, Dumont, be granted an unpaid Statutory Federal Family Leave of Absence for the period January 2, 2024, through January 24, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Veronica Legrier, Teacher Assistant, Gateway, Paramus, be granted an unpaid Medical Leave of Absence for the period January 25, 2024, through February 2, 2024, with no benefits.

BE IT RESOLVED, that Abby Rodgers, Behavior Specialist, District, be granted an unpaid Statutory Federal Family Leave of Absence for the period January 2, 2024, through January 22, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Susan Schuh, Teacher Assistant, Tri-Valley Franklin Elementary, Bergenfield, be granted an unpaid Medical Leave of Absence for the period March 25, 2024 (1/2 day), through June 30, 2024, with no benefits.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

Agenda Resolution

24-P-107S

REVISION – 2023-2024 LEAVES OF ABSENCE WITHOUT PAY

RESOLUTION

BE IT RESOLVED, that Veronica Legrier, Teacher Assistant, Gateway, Paramus, be granted an unpaid Statutory Federal Family Leave of Absence for the period October 26, 2023, through January 24, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required. **(See Resolution 24-P-93S)**

BE IT RESOLVED, that Danae Vlahos, Teacher of the Handicapped, Visions Emerson, Emerson, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period November 16, 2023, through December 15, 2023. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required. **(See Resolution 24-P-93S)**

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

Agenda Resolution

24-P-108S

APPROVAL – RESIGNATIONS

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review.

BE IT RESOLVED, that the following resignation(s) be accepted as per the effective date indicated:

Doran, Tracy	Teacher Assistant	Effective: 01/03/24
Estrella, Katherine	Teacher Assistant	Effective: 08/29/23
Galo, Esther	Occupational Therapist	Effective: 01/12/24
Garcia, Yuleisy	Teacher Assistant	Effective: 01/17/24
Johnson, Dominique	Healthcare Professional	Effective: 01/02/24
O'Brien, Grace	Teacher Assistant	Effective: 01/15/24

Agenda Resolution

24-P-109S

APPROVAL – RETIREMENT

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review.

BE IT RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Kaplan, Kathleen

Adult Services Instructor

Effective: 03/01/24

Agenda Resolution

24-P-110S

APPROVAL – 2023-2024 DIRECT SUPPORT PROFESSIONAL WAGE INCREASE

RESOLUTION

WHEREAS, the Bergen County Special Services School District operates several Adult Services programs that employ direct support professionals (DSPs) which includes the following job titles: Assistants, Managers, Instructors, Job Coaches, Program Facilitators and Technology Specialists, who provide hands-on support to people with intellectual and developmental disabilities (I/DD); and

WHEREAS, the State of New Jersey has previously approved a supplemental appropriation, and received federal matching funds relative to that appropriation, to provide funding to enhance DSP compensation throughout the state in the amount of one dollar and twenty-five cents (\$1.25) per hour for the 2023 calendar year; and

WHEREAS, the State of New Jersey has again approved supplemental appropriation, and received federal matching funds relative to that appropriation, to provide funding to enhance DSP compensation throughout the state in the amount of one dollar and twenty-five cents (\$1.25) per hour for the 2024 calendar year; and

WHEREAS, the Board of Education wishes to distribute these wage enhancements to the DSPs in its employ for the time period authorized;

BE IT FURTHER RESOLVED, that direct support professionals (DSPs) employed by the Board of Education in its Adult Services program staff as listed below be paid three dollars and seventy-five cents (\$3.75) per hour in addition to compensation they have already received for hours worked during the portion of the 2023-2024 school year on and after January 1, 2024 as calculated by the administration in accordance with the state's requirements:

PARAMUS ADULT TRAINING CENTER

Bogdan, Jeffrey
Conte, Katie
Del Rosso, Adrienne
D'Ozzollinni, Valeria
Fiasconaro, Patricia
Kaplan, Kathleen
Langieri, Giuseppa
Lewis, Jesse
Montalvo, Stanley
Shealy, Nilaja
Shipman, Lois
Summers, Antionette
Trizzino, Susan

CAREERS THROUGH TECHNOLOGY

Davis, Akeem
Haithcock, Ryan
Karnick, Rachael
Orlowski, James
Toledo, Leonardo

STEPPING STONES

Carter, Junius
Crawley, Rhonda
Dempsey, Debra
Mekjian, Lydia

PROGRESSIVE PATHS

Rapetti, Luciann
Scheideler, Christine
Viso, Thomas
Whalen, Kathleen

WOODRIDGE ADULT TRAINING CENTER

Argenio, Lisa
Bell, Genene
Butros, Rita
Freschi, Carol
Fried, Karen
Hernandez, Michael
Huguet Huapaya, Melissa
Kourouglos, Kleopatra
Senese, Mary
Walker, Tracy

Agenda Resolution

24-P-111S

APPROVAL – MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF EDUCATION OF BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT AND THE BERGEN COUNTY SPECIAL SERVICES EDUCATION ASSOCIATION FOR THE JULY 1, 2023-JUNE 30, 2026, AGREEMENT OF TERMS AND CONDITIONS OF EMPLOYMENT

RESOLUTION

WHEREAS, the Board of Education in the Special Services School District in the County of Bergen, State of New Jersey, has been negotiating with the Bergen County Special Services Education Association of the Bergen County Special Services School District regarding the terms and conditions of employment for the period July 1, 2023, through June 30, 2026.

WHEREAS, a Memorandum of Understanding has been developed and drafted by the negotiating committee of the Board of Education and the Bergen County Special Services Education Association's representatives and contains their mutual understanding of salary increases and fringe benefits, including salary guides, which are attached to this resolution and made a part thereof;

WHEREAS, the Bergen County Special Services Education Association has advised that its membership has ratified the Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Special Services School District in the County of Bergen does hereby approve and agree to the terms as set forth in the Memorandum of Understanding subject to Board Attorney review and approval; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to sign the Memorandum of Understanding and the agreement between the Board of Education of the Special Services School District in the County of Bergen and The Bergen County Special Services Education Association.

ATTACHMENTS:

Description	File Name	Upload Date
BCSSEA MOU.1.16.24	Final_MOU_for_BOE_1-16-24.pdf	1/16/2024

MEMORANDUM OF UNDERSTANDING DATED JANUARY 16, 2024, BETWEEN THE BOARD OF EDUCATION OF THE BERGEN COUNTY SPECIAL SERVICES DISTRICT IN THE COUNTY OF BERGEN AND THE BERGEN COUNTY SPECIAL SERVICES EDUCATION ASSOCIATION REGARDING THE TERMS AND CONDITIONS OF EMPLOYMENT FOR THE PERIOD JULY 1, 2023 THROUGH JUNE 30, 2026.

MUTUAL PREPARATION: This Memorandum has been developed and drafted by the negotiation committees of the Board and Association and contains their mutual understanding. All terms and conditions not changed in this Memorandum shall remain as in the 2020-2023 Contract.

PREAMBLE

Revise:

THIS AGREEMENT entered into this 1st day of July, **2023**, by and between the BOARD OF EDUCATION OF BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT with its principal office located at 540 Farview Avenue, Paramus, County of Bergen, State of New Jersey (hereinafter referred to as "Board") and BERGEN COUNTY SPECIAL SERVICES EDUCATION ASSOCIATION with its principal office located at Paramus, County of Bergen, State of New Jersey, (hereinafter referred to as the "Association").

ARTICLE III

HOURS AND WORK SCHEDULE FOR STAFF

Revise:

A.

2. (a) From **2023-2026**, host school staff shall follow the host school reporting and ending times as well as the host school calendar and shall receive an annual stipend of **\$1,000** when the host school contractual day is twenty-five (25) minutes to fifty (50) minutes longer than the Bergen County Special Services contractual day.
- (b) Staff will receive an additional annual stipend of **\$1,100** when the host school contractual day is fifty-one (51) minutes or more than the Bergen County Special Services contractual day.
3. (a) Except as otherwise provided in host school districts, this staff must be present in their assigned teaching stations fifteen (15) minutes prior to student arrival at the beginning of the school day.
- (b) Except as otherwise provided in host school districts and in this Agreement this staff may leave fifteen (15) minutes after school is dismissed. However, in the event that student(s) are still present for whatever reason or emergency, staff members shall be designated by the Program Administrator to supervise said student(s) until they have properly departed from the facility.
- (c) Program Administrators will use volunteers as well as assigned staff throughout the year on a rotation basis for bus assistance as necessary. All assigned bus duty staff will be compensated with an equal amount of documented time when the buses exceed the fifteen (15) minute limit beyond the ~~work day~~ **school dismissal** except during the first two (2) weeks of school.

Bus duty time beyond the work day will be documented by the bargaining unit member using timesheets and an appropriate payroll code, and requires approval of the immediate supervisor. Earned bus duty time may be used as paid leave time in half-day or full-day increments. Use of bus duty time must be requested by the bargaining unit member and approved by the supervisor in advance.

Bargaining unit members must make good faith requests to use bus duty time during the school year when it is earned. Supervisors will not unreasonably deny such requests. Earned bus duty time that is unused after the end of the school year despite good faith requests made by the bargaining unit member will be paid at the rate of \$50.00 per hour for certificated staff or \$25.00 per hour for non-certificated staff.

4. This staff shall attend such school functions as parent nights, open house programs, orientation programs, in-service training programs, faculty meetings, and other programs as shall be designated by the Superintendent or his/her designee. Effective September 1, 2015, this staff shall attend faculty meetings of no less than forty-five (45) minutes per week, and no more than sixty (60) minutes per week. This maximum may be exceeded in cases of emergency. If teachers, nurses, therapists, interpreters, CART, behavior specialists, teacher assistants, health care professionals, 10-month audiologists and 12-month audiologists (during the school year) know that they cannot attend, they must first advise the Program Administrator.
 5. (a) Teachers, specialists, therapists, CART, interpreters, 10-month audiologists and 12-month audiologists (during the school year) shall have a minimum of one-half hour (1/2 hour) of preparation time per day to be taken during the school day, not at the beginning of the day, while school is in session and when substitutes are available. In the event a teacher, specialist, therapist, CART, interpreter, or 10-month audiologist or 12-month audiologists (during the school year) is denied a preparation period as a result of being assigned additional teaching duties during a preparation period, the teacher shall be compensated at the rate of **\$40.00** for each period lost in the school years **2023-2024, 2024-2025, and 2025-2026.**
 - (b) **Where a host school does not schedule preparation time to allow bargaining unit members a minimum of one-half (1/2) hour of preparation time per day, bargaining unit members shall be entitled to a minimum weekly amount equal to one-half (1/2) hour of preparation time per day multiplied by the number of school days in the week assigned in accordance with the host school schedule (ex. 2.5 hours of preparation time in a 5 day school week). When a bargaining unit member, assigned to a host school, receives less than the weekly minimum preparation time, at the rate of \$40.00 for increment of thirty (30) minutes or less receives in a week below the weekly minimum.**
-

ARTICLE IV

SALARIES

Provision #1 – Classifications

Revise:

[Note: Teachers shall include behavior specialists who hold national certification.]

The salary guide shall provide for five (5) salary classifications with five (5) separate columns defined as follows:

- Column I: Teachers having a Bachelor's degree (Four-year training level)
- Column II: Teachers having a Bachelor's degree, plus fifteen (15) approved credits
- Column III: Teachers having a Master's degree, or a Bachelor's degree plus thirty (30) approved credits (Five year training level)
- Column IV: Teachers having a Master's degree plus fifteen (15) approved credits
- Column V: Teachers having a Doctor's degree or a Master's degree plus thirty (30) approved credits (Six-year training level)

Graduate credits earned before, during or after conferral of a teacher's first Master's degree may be used as "plus" credits for placement on Column IV or Column V of the salary guide as long as those credits were not used towards the Master's degree itself. This applies only to Master's degrees conferred on or after July 1, 2014. Past practice shall continue to apply regarding "plus" credits and Column IV or Column V salary guide placement for Master's degrees conferred prior to July 1, 2014. The teacher will provide official transcripts and such other information as may be needed, from his/her graduate school(s) to clearly delineate which credits were used toward the Master's degree. Any credits used toward that degree cannot be used again as "plus" credits added to the Master's degree.

All staff paid on the teachers' salary guide having a Doctorate will receive an annual salary adjustment to their column and step pay of \$750; amount to be pensionable.

Provision #2 - Salary Guides for all Bargaining Unit Members

The salary guides for **all bargaining unit members** for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #4 – Degree and Credits

Each year teachers, **including behavior specialists who hold national certification, who are paid on the teacher's salary guide**, will be issued contracts based upon the college degrees and/or college credits earned as of the date of issuance. It shall be the responsibility of each teacher to submit to the Superintendent or his/her designee in writing, on or before September 1 of each year, evidence of college degrees and/or college credits earned for placement on the salary guide for the current year. Such credits shall be related to the area which he/she is employed and shall meet with the approval of the Superintendent or his/her designee.

Provision #5 – Initial Salary Guide Placement

- A. Salary step credit may be allowed for approved and appropriate full-time teaching **or behavior specialist** experience elsewhere.

Provision #6 – Salaries for Child Study Team

The salary guides for all members of the child study team employed as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #9 – Salaries for Teacher Assistants

The salary guides for teacher assistants employed as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #10 – Salaries for Interpreters

The salary guides for interpreters as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and shall provide for a two (2) salary classification with two (2) separate columns defined as follows and made a part hereof.

Column I: Interpreters who have a high school diploma or GED and pass the Educational Interpreters Professional Assessment.

Column II: Interpreters who have a Standard Educational Services Certificate under N.J.A.C. 6A:9B-14.18 Educational Interpreter

Provision #11 – Salaries for Secretaries

The salary guides for secretaries as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #12 – Salaries for Behavior Specialists (Non-Certificated)

The salary guide for behavior specialists **(who do not hold national certification)** as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guide attached hereto.

Provision #13 – Salaries for CART

The salary guide for CART as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #14 – Salaries for Adult Services Assistants and Adult Services Clinical Specialists

The salary guide for adult services assistants and adult services clinical specialists as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #15 – Salaries for Assistive Technology Specialists, Instructional Technology Specialists, and Computer Specialists

The salary guide for assistive technology specialists, instructional technology specialists, and computer specialists as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #16 – Salaries for Health Care Professionals

The salary guide for health care professionals as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #17 – Salaries for Audiologists

The salary guide for audiologists as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #18 – Salaries for Workplace Readiness Facilitators

The salary guide for workplace readiness facilitators as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #19 – Salaries for Job Coaches

The salary guide for job coaches as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #20 – Salaries for Adult Services Instructors

The salary guide for adult services instructors as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #21 – Salaries for Adult Services Technology Specialists

The salary guide for adult services technology specialists as of the effective date of this Agreement for the years **2023-2024, 2024-2025, and 2025-2026** shall be in accordance with the guides attached hereto and made a part hereof.

Provision #22 – Specialists Salaries

The following groups of ten (10) month and twelve (12) month employees who hold a doctorate degree, in their field, (Audiologists and Health Care Professionals) will be granted a \$750 annual pensionable stipend.

Provision #23 – Teacher Assistants Working as Substitute Teachers

A teacher assistant employed by the Board in a permanent position may serve as a substitute teacher in a class where the regularly-employed teacher is absent, without interruption of the teacher assistant's permanent district employment, under the following conditions:

1. The teacher assistant holds an appropriate NJDOE credential to serve as a substitute teacher;
2. The teacher assistant applies, in writing, and is approved by the Board, to serve as a substitute teacher on an "as-needed" basis;

3. The teacher assistant will only serve as a substitute teacher on an "as-needed" basis upon the written recommendation of his/her Principal, which shall include the starting and ending dates of the assignment;
4. The assignment of the teacher assistant as a substitute teacher will comply with all NJDOE regulations related to the duration of such assignments;
5. The teacher assistant who serves as a substitute teacher on an "as-needed" **or on a "long-term substitute"** basis will be paid the current Board approved per diem substitute teacher rate **that corresponds to the substitute teacher assignment** in addition to his/her contractual salary for each day of substitute teacher service;
6. Administration will attempt to cover the teacher assistant's absence from his/her teacher assistant assignment with a substitute; and
7. The teacher assistant's performance of substitute teacher functions will not impact any assessment of his/her teacher assistant job performance but may impact the eligibility of the teacher assistant for future substitute teacher assignments.

Provision #24 – Longevity Stipend

In addition to the base salary all bargaining unit members shall receive an annual longevity stipend in accordance with the following schedule for the number of continuous years in the District. For employees hired July 1, 2005, and thereafter continuous years in the District include Board approved leaves of absence but no other interruptions of employment

<u>2023-2026</u>	
10 years	\$1,000
15 years	\$2,000
20 years	\$2,300
25 years	\$3,153

Provision #25 – Commercial Driver's License

Any employee not required by his/her job description to hold a commercial driver's license who already holds, or is requested to obtain a commercial driver's license and voluntarily secures and maintains a valid commercial driver's license, holds an exemplary driving record, and agrees to drive for a field trip will receive \$50.00 payment per field trip in the school years **2023-2024, 2024-2025, and 2025-2026**. The Superintendent or his/her designee shall select and designate drivers from the list of Board approved volunteers holding a valid commercial driver's license.

Provision #27 – Community Based Instruction – Mainstreaming

Any employee not required by his/her job description to hold a commercial driver's license who agrees to his/her Program Administrator's request to obtain a commercial driver's license and voluntarily secures and maintains a valid commercial driver's license, holds an exemplary driving record, and agrees to drive students for community-based instruction or mainstreaming purposes shall be compensated for such driving according to the following schedule:

<u>2023-2026</u>	
<u>Number of Days Driving Per Month</u>	<u>Stipend per Month</u>
1-3	\$50
4-6	\$95
7-10	\$155
11-15	\$240
16-20	\$310
21-25	\$360

Provision #28 - Overnight Chaperone

Any employee having to chaperone an overnight event with students shall be compensated at the rate of ~~one-two~~ **hundred and fifty (\$250.00) dollars for each period of up to twenty four (24) hours. For events taking place on school days or on a Friday, chaperoning duty begins immediately at staff dismissal time. As for events taking place on closed school days and weekends, chaperoning duty encompasses daytime and evening hours.**

Provision #29 – Payment of Salaries

New Provision:

1. Bargaining unit members employed on a ten (10) month basis shall be paid in twenty (20) semi-monthly installments. Bargaining unit members employed on a twelve (12) month basis shall be paid in twenty-four (24) semi-monthly installments. Salaries shall be paid on the fifteenth (15th) day and last day of each month.
 2. When a payroll date falls on a Saturday, a Sunday or a holiday when the school district's payroll bank is closed, salaries will be paid on the last central office business day prior to that day.
 3. When the school district's central office is closed for the entire winter recess, the second December payroll will be paid on the last central office business day prior to the recess.
 4. Ten (10) month bargaining unit members will have the option to be paid over a twelve (12) month period if they opt into such a payment arrangement in writing. There will be no interest accruing for or payable to ten (10) month bargaining unit members who opt to be paid over a twelve (12) month period.
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ARTICLE V

Revise:

- I. VACATION SCHEDULE FOR SECRETARIES, CHILD STUDY TEAM, ADULT SERVICES ASSISTANTS, ADULT SERVICES CLINICAL SPECIALISTS, ASSISTIVE TECHNOLOGY SPECIALISTS, INSTRUCTIONAL TECHNOLOGY SPECIALISTS, COMPUTER SPECIALISTS, WORKPLACE READINESS FACILITATORS, ADULT SERVICES INSTRUCTORS, 12-MONTH HEALTH CARE PROFESSIONALS, AUDIOLOGISTS, JOB COACHES AND ADULT SERVICES TECHNOLOGY SPECIALISTS.
 - A. Twelve (12) month secretaries shall be eligible for vacations on the following basis:
 4. Vacation scheduling shall be subject to the recommendation of the Program Administrator and the approval of the Superintendent or his/her designee. **No more than one half (½) of an employee's annual vacation day allotment for a school year may be used on days when a bargaining unit member's assigned school is open for students (½ days will be rounded up to full days). Exceptions for unforeseeable and extraordinary circumstances may be approved by the Superintendent and/or his/her designee.**
 - C. Twelve (12) month health care professionals and adult services staff shall be eligible for vacations on the following basis:
 5. Vacation scheduling shall be subject to the recommendation of the Program Administrator and the approval of the Superintendent or his/her designee. **No more than one half (½) of an employee's annual vacation day allotment for a school year may be used on days when a bargaining unit member's assigned school is open for students (½ days will be rounded up to full days). Exceptions for unforeseeable and extraordinary circumstances may be approved by the Superintendent and/or his/her designee.**
 - D. Twelve (12) month assistive technology specialists, instructional technology specialists and computer specialists shall be eligible for vacation on the following basis:
 3. Vacation scheduling shall be subject to the recommendation of the Program Administrator and the approval of the Superintendent or his/her designee. **No more than one half (½) of an employee's annual vacation day allotment for a school year may be used on days when a bargaining unit member's school is open for students (½ days will be rounded up to full days). Exceptions for unforeseeable and extraordinary circumstances may be approved by the Superintendent and/or his/her designee.**

- E. Twelve (12) month workplace readiness facilitators, adult services instructors, audiologists, job coaches and adult services technology specialists shall be eligible for vacation on the following basis:
4. Vacation scheduling shall be subject to the recommendation of the Program Administrator and the approval of the Superintendent or his/her designee. **No more than one half (½) of an employee's annual vacation day allotment for a school year may be used on days when a bargaining unit member's school open for students (½ days will be rounded up to full days). Exceptions for unforeseeable and extraordinary circumstances may be approved by the Superintendent and/or his/her designee.**

II. HOLIDAY SCHEDULE FOR SECRETARIES, ADULT SERVICES ASSISTANTS, ADULT SERVICES CLINICAL SPECIALISTS, ASSISTIVE TECHNOLOGY SPECIALISTS, INSTRUCTIONAL TECHNOLOGY SPECIALISTS, COMPUTER SPECIALISTS, WORKPLACE READINESS FACILITATORS, ADULT SERVICES INSTRUCTORS, 12-MONTH HEALTH CARE PROFESSIONALS, AUDIOLOGISTS, JOB COACHES AND ADULT SERVICES TECHNOLOGY SPECIALISTS.

Labor Day	New Year's Day
Columbus Day	Martin Luther King's Birthday
Election Day	Lincoln's Birthday
Veteran's Day	Washington's Birthday
Thanksgiving Day	Good Friday
Friday after Thanksgiving	Memorial Day
Christmas Eve Day	Juneteenth (New Jersey)
Christmas Day	Independence Day
December 31	

(Religious Holidays when schools are closed as per Board policy)

- B. Twelve (12) month adult services assistants, adult services clinical specialists, health care professionals, workplace readiness facilitators, adult services instructors, audiologists, job coaches, and adult services technology specialists shall receive a half-day (1/2) the day before Thanksgiving and the start of the Christmas Recess on the BCSS school calendar.
2. Two (2) floating holidays shall be granted to twelve (12) month adult services assistants, adult services clinical specialists, health care professionals, workplace readiness facilitators, adult services instructors, audiologists, job coaches, and adult services technology specialists. Those staff hired between July 1 and December 31 will be entitled to receive two (2) floating holidays for that year. Those staff hired after December 31 to June 30 shall receive their two (2) floating holiday credits beginning the following July 1. The floating holidays must be pre-approved by the Coordinator of Adult Services.
- (a) If a twelve (12) month health care professional is required to work on a holiday as per the Twelve (12) Month Adult Services Program Calendar she/he shall receive a floating holiday to be used no later than June 30th of that school year.**

ARTICLE VI

INSURANCE PROTECTION

Revise:

A. Medical Insurance

The parties agree that medical insurance will be provided through the New Jersey School Employees Health Benefits Program (SEHBP). Except as noted in paragraph E below, coverage for staff shall include the employee and employee's eligible family members for the school years **2023 through 2026**. Any state mandated contribution towards healthcare coverage will be paid through semi-monthly payroll deductions.

ARTICLE IX

RETIREMENT

Revise:

- A. Upon retirement from the District, and approval of pension payment by the N.J. Division of Pensions and Benefits, employees shall be paid for unused sick leave as follows:
1. Teachers, nurses, specialists, therapists, and child study team members shall be paid for up to a maximum of 150 days unused sick leave at \$100.00 per day.
 2. Interpreters, teacher assistants, secretaries, behavior specialists, CART, adult services assistants, adult services clinical specialists, health care professionals, assistive technology specialists, instructional technology specialists, computer specialists, audiologists, job coaches, workplace readiness facilitators, adult services instructors, and adult services technology specialists shall be paid for a maximum of 150 days unused sick leave at \$83.00 per day.
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ARTICLE X

BEREAVEMENT

Revise:

- A. Employees shall have bereavement leave pursuant to Board policy. A total of five (5) days bereavement leave shall be allowed in the event of the death of a member of the employee's immediate family, which shall be defined as follows:

Spouse	Brother or Sister
Children	Stepchildren
Mother or Father	Mother-in-law or Father-in-law
Domestic Partner or Civil Union Partner	
Other relatives if living in the same domicile at time of death	

Where the bargaining unit member is primarily responsible for making or setting funeral/memorial arrangements, legal affairs and/or financial affairs of the deceased

A certificate of **Marriage**, Domestic Partnership or Civil Union Partnership must be submitted to the District.

Bereavement leave for immediate family members must be used in increments of no less than two (2) days, and must be used within six (6) months of the immediate family member's death. Exceptions to this timeframe may be approved by the Superintendent or her/his designee. Maximum two (2) per school year.

- B. **Employees shall have bereavement leave pursuant to Board policy. A total of two (2) days bereavement leave shall be allowed in the event of the death of a member of the employee's immediate family, which shall be defined as follows: Grandparents and Grandchildren. This leave must be used to attend a funeral or other memorial ceremony for the relative within six (6) months of the relative's death. Exceptions to this timeframe may be approved by the Superintendent or her/his designee. Maximum two (2) per school year.**
- C. **Death of a relative not a member of the immediate family - one (1) day. Maximum two (2) per school year. This leave must be used to attend a funeral or other memorial ceremony for the relative within six (6) months of the relative's death. Exceptions to this timeframe may be approved by the Superintendent or her/his designee.**

- D. Documentation related to the eligibility criteria for the benefit outlined above where the bargaining unit member is primarily responsible for making or setting funeral/memorial arrangements, legal affairs and/or financial affairs of the deceased must be provided by the bargaining unit member.**
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ARTICLE XIII

TUITION REIMBURSEMENT

Revise:

- A. Each teacher, therapist, specialist, interpreter, and child study team member shall be eligible to receive reimbursement for tuition expenses for courses for which he or she shall have received prior written approval by the Superintendent or his/her designee, and for which invoices and evidence of successful completion (transcript) of a course with a grade of B or better have been submitted to the Superintendent or his/her designee. The employee shall notify the Superintendent or his/her designee that he plans to take a course or courses for two (2) months prior to the date. Within one (1) month of the commencement of the course, the employee shall have written approval by the Superintendent or his/her designee of the specific course(s). Tuition reimbursement shall be directly related to such employee's professional responsibilities in the District. Each teacher, therapist, specialist, interpreter, and child study team member shall be eligible to receive seventy-five percent (75%) reimbursement for his/her eligible tuition expenses as described above.
- B. Teacher assistants shall be reimbursed provided the credits are in the field of education and are work related. Payment shall be made within six (6) months after proof of the successful completion (transcript) of a course with a grade B or better has been submitted to the Superintendent or his/her designee, except if the teacher assistant is dismissed or fired by the Board. In that case, payment shall be made upon the employee's leaving the employ of the Board. In all other respects, tuition reimbursement shall conform to the notice and other requirements of Article XIII A. Teacher assistants shall be reimbursed for seventy-five percent (75%) of his/her eligible tuition expenses as described above.
- C. Secretaries shall receive reimbursement for work related courses. Payment to secretaries shall be made within six (6) months after proof of the successful completion (transcript) of a course with a grade of B or better has been submitted to the Superintendent or his/her designee, except if the secretary is dismissed or fired by the Board. In all other respects, tuition reimbursement for secretaries shall conform to the notice and other requirements of Article XIII A. Secretaries shall be reimbursed for seventy-five percent (75%) of his/her eligible tuition expenses as described above.
- D. CART, behavior specialists, adult services assistants, adult services clinical specialists, health care professionals, assistive technology specialists, instructional technology specialists, computer specialists, audiologists, job coaches, workplace readiness facilitators, adult services instructors and adult services technology specialists shall receive reimbursement for tuition expenses for courses for which he/she shall receive prior written approval by the Superintendent or his/her designee, and for which invoices, and a transcript of successful completion of a course with a grade of B or better are submitted to the Superintendent or his/her designee. Such employees shall notify the Superintendent or his/her designee that he/she plans to take a course two (2) months prior to the date. Within one (1) month of the commencement of the course, such employees shall have written approval by the Superintendent or his/her designee of the specific course(s). Such employees shall receive their reimbursement checks within a reasonable amount of time. Each CART, behavior specialists, adult services assistants, adult services clinical specialists, health care professionals, assistive technology specialists, instructional technology specialists, computer specialists, audiologists, job coaches, workplace readiness facilitators, adult services instructors and adult services technology specialists shall be reimbursed for seventy-five percent (75%) of his/her eligible tuition expenses as described above.

Reimbursement shall be for courses directly related to such CART, behavior specialists, adult services assistants, adult services clinical specialists, health care professionals, assistive technology specialists, instructional technology specialists, computer specialists, audiologists, job coaches, workplace readiness facilitators, adult services instructors and adult services technology specialists professional responsibilities or career advancement in the District.

- E. The Board will require two (2) month's notice prior to the taking of a course, except that, if the College or University does not offer the course or prevents the employee from taking the course, if offered, then the bargaining unit member may substitute another course provided one month's notice is given to the Board.

- F. For each school year full-time teachers, therapists, nurses, child study team members, and staff whose job description requires a Bachelor's Degree shall be granted:

Seventy-five percent (75%) of a bargaining unit member's eligible expenses **up to a maximum of \$4,000 per person, per school year.**

For each school year, all other Association members shall be granted:

Seventy-five percent (75%) of a bargaining unit member's eligible expenses **up to a maximum of \$3,500 per person, per school year.**

Certificated staff who hold a degree, **including behavior specialists who hold national certification**, however, must take graduate level courses.

ARTICLE XV

REIMBURSEMENTS

New Provision:

C. Speech Therapists may, upon request and the presentation of supporting documentation, be reimbursed the fee for acquiring or renewing either an ASHA-CCC (SLP) certification (annually) or a NJDCA Speech Language Pathology license (biennially).

ARTICLE XVII

TARDINESS

Revise:

To ensure that a pattern of tardiness is not excessive to the point of being harmful to students' education, the following administrative guidelines shall apply:

1. The employee must call/**communicate with his/her/their** appropriate Administrator, **on his/her/their own initiative and as much in advance as possible**, when the employee knows **he/she/they** will be tardy.
2. Tardiness will be recorded on the attendance register.
3. **The employee's supervisor** shall review the attendance records and conduct an informal discussion with any employee whose record indicates a pattern of tardiness reflecting three (3) or more occurrences **in a single month**. No record of this first meeting shall be documented **to the employee's district personnel file**. The purpose of this initial step is to bring the matter to the employee's attention with the hope that improvement will be made.
4. If a pattern of tardiness continues, **meaning two (2) or more occurrences in a single month within three (3) months after the month of the informal discussion**, the **employee's supervisor** will conduct a formal conference with the employee which will be documented in a written statement **afterward**. The employee may have a union representative present at his/her request.
5. **During the formal conference**, the employee and administrator will collaborate on a written attendance improvement plan, **which will be part of the documentation of that conference**. The improvement plan may include documents and records but will specify action to be taken **by the employee, and by the administrator if appropriate, to promote sustained on-time work attendance without significant administrative oversight**. The improvement plan will be signed by the employee and the administrator. This **improvement plan and the written statement generated after the formal conference** may be used in an annual evaluation and will be placed in the employee's personnel file.
6. If tardiness continues after **the formal conference** then a wage deduction will be made in accordance with the following:

Any instance of late arrival in excess of the above will result in a wage deduction equal to the staff member's hourly wage in fifteen (15) minute intervals.

7. If excessive tardiness continues the employee may be subject to the withholding of salary increment, **employment non-renewal or tenure charges/employment termination.**
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ARTICLE XX

DURATION OF AGREEMENT

Revise:

This agreement shall be effective as of July 1, **2023**, and shall continue in effect until June 30, **2026**.

SALARIES

For MOU Only: * 3.4% increase (inclusive of increment) to Association salary base in each year of the agreement term.

Association will allocate money from within this settlement for Teacher Assistant salary guide improvement.

* \$75,000 in addition to the salary settlement, in each year of the agreement term, for Teacher Assistant salary guide improvement.

Salaries are retroactive to July 1, 2023.

Retroactive salary payments will be separate from regular salary payments, if possible.

2023-2026
ADULT SERVICES ASSISTANT

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$37,466	1	\$38,222	1	\$38,964
2	\$37,974	2	\$38,730	2	\$39,472
3	\$38,482	3	\$39,238	3	\$39,980
4	\$38,990	4	\$39,746	4	\$40,488
5	\$39,498	5	\$40,254	5	\$40,996
6	\$40,006	6	\$40,762	6	\$41,504
7	\$40,560	7	\$41,316	7	\$42,058
8	\$41,576	8	\$42,332	8	\$43,074
9	\$42,658	9	\$43,414	9	\$44,156
10	\$43,791	10	\$44,547	10	\$45,289
11	\$44,974	11	\$45,730	11	\$46,472
12	\$46,171	12	\$46,927	12	\$47,669
13	\$47,368	13	\$48,124	13	\$48,866
14	\$47,911	14	\$48,667	14	\$49,409

2023-2026
ADULT SERVICES CLINICAL SPECIALIST

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$81,412	1	\$84,517	1	\$87,745
2	\$82,912	2	\$86,017	2	\$89,245
3	\$84,412	3	\$87,517	3	\$90,745
4	\$85,912	4	\$89,017	4	\$92,245
5	\$87,412	5	\$90,517	5	\$93,745
6	\$88,912	6	\$92,017	6	\$95,245
7	\$90,412	7	\$93,517	7	\$96,745
8	\$91,912	8	\$95,017	8	\$98,245
9	\$93,412	9	\$96,517	9	\$99,745

2023-2026
ADULT SERVICES INSTRUCTOR

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$46,915	1	\$48,188	1	\$49,537
2	\$47,815	2	\$49,088	2	\$50,437
3	\$48,715	3	\$49,988	3	\$51,337
4	\$49,615	4	\$50,888	4	\$52,237
5	\$50,515	5	\$51,788	5	\$53,137
6	\$51,415	6	\$52,688	6	\$54,037
7	\$52,315	7	\$53,588	7	\$54,937
8	\$53,215	8	\$54,488	8	\$55,837
9	\$54,115	9	\$55,388	9	\$56,737
10	\$55,015	10	\$56,288	10	\$57,637
11	\$55,915	11	\$57,188	11	\$58,537

2023-2026
ADULT SERVICES TECHNOLOGY SPECIALIST

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$52,017	1	\$53,827	1	\$55,716
2	\$53,117	2	\$54,927	2	\$56,816
3	\$54,217	3	\$56,027	3	\$57,916
4	\$55,317	4	\$57,127	4	\$59,016

2023-2026

**ASSISTIVE TECHNOLOGY SPECIALIST
AND
INSTRUCTIONAL TECHNOLOGY SPECIALIST**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$61,689	1	\$63,814	1	\$66,442
2	\$62,889	2	\$65,014	2	\$67,642
3	\$64,089	3	\$66,214	3	\$68,842
4	\$65,289	4	\$67,414	4	\$70,042
5	\$66,489	5	\$68,614	5	\$71,242
6	\$67,689	6	\$69,814	6	\$72,442
7	\$68,889	7	\$71,014	7	\$73,642
8	\$70,089	8	\$72,214	8	\$74,842
9	\$71,289	9	\$73,414	9	\$76,042
10	\$72,489	10	\$74,614	10	\$77,242
11	\$73,689	11	\$75,814	11	\$78,442
12	\$74,889	12	\$77,014	12	\$79,642
OG	\$77,693	OG	\$79,818	OG	\$82,446

Note: Off-guide steps apply only to those staff members on them as of 6/30/17.

Staff members on numbered guide steps on or after 6/30/17 will not move beyond the last numbered step.

2023-2026**10-MONTH AUDIOLOGIST**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$80,858	1	\$83,124	1	\$85,969
2	\$82,191	2	\$84,457	2	\$87,302
3	\$83,524	3	\$85,791	3	\$88,636
4	\$84,857	4	\$87,124	4	\$89,969
5	\$86,191	5	\$88,457	5	\$91,302
6	\$87,524	6	\$89,791	6	\$92,635
7	\$88,857	7	\$91,124	7	\$93,969

2023-2026**12-MONTH AUDIOLOGIST**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$86,601	1	\$89,321	1	\$92,735
2	\$88,201	2	\$90,921	2	\$94,335
3	\$89,801	3	\$92,521	3	\$95,935
4	\$91,401	4	\$94,121	4	\$97,535
5	\$93,001	5	\$95,721	5	\$99,135
6	\$94,601	6	\$97,321	6	\$100,735
7	\$96,201	7	\$98,921	7	\$102,335

2023-2026**BEHAVIOR SPECIALIST
(Non-Certificated)**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$66,750	1	\$68,290	1	\$70,174
2	\$67,850	2	\$69,390	2	\$71,274
3	\$68,950	3	\$70,490	3	\$72,374
4	\$70,050	4	\$71,590	4	\$73,474
5	\$71,150	5	\$72,690	5	\$74,574
6	\$72,250	6	\$73,790	6	\$75,674
7	\$73,350	7	\$74,890	7	\$76,774
8	\$74,450	8	\$75,990	8	\$77,874
9	\$75,550	9	\$77,090	9	\$78,974
10	\$76,650	10	\$78,190	10	\$80,074

2023-2026**CART PROVIDERS**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$47,938	1	\$49,619	1	\$51,405
2	\$48,683	2	\$50,364	2	\$52,150
3	\$49,428	3	\$51,109	3	\$52,895
4	\$50,173	4	\$51,854	4	\$53,640
5	\$50,918	5	\$52,599	5	\$54,385
6	\$51,663	6	\$53,344	6	\$55,130
7	\$52,408	7	\$54,089	7	\$55,875

2023-2026**10-MONTH CHILD STUDY TEAM**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$90,298	1	\$92,298	1	\$94,531
2	\$92,098	2	\$94,098	2	\$96,331
3	\$93,898	3	\$95,898	3	\$98,131
4	\$95,698	4	\$97,698	4	\$99,931
5	\$97,498	5	\$99,498	5	\$101,731
6	\$99,298	6	\$101,298	6	\$103,531
7	\$101,098	7	\$103,098	7	\$105,331
8	\$102,898	8	\$104,898	8	\$107,131
9	\$104,698	9	\$106,698	9	\$108,931
10	\$106,498	10	\$108,498	10	\$110,731
11	\$108,298	11	\$110,298	11	\$112,531
12	\$110,098	12	\$112,098	12	\$114,331
13	\$111,898	13	\$113,898	13	\$116,131
14	\$113,698	14	\$115,698	14	\$117,931
15	\$115,498	15	\$117,498	15	\$119,731

2023-2026**12-MONTH CHILD STUDY TEAM**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$99,328	1	\$103,835	1	\$108,711
2	\$101,308	2	\$105,860	2	\$110,781
3	\$103,288	3	\$107,885	3	\$112,851
4	\$105,268	4	\$109,910	4	\$114,921
5	\$107,248	5	\$111,935	5	\$116,991
6	\$109,228	6	\$113,960	6	\$119,061
7	\$111,208	7	\$115,985	7	\$121,131
8	\$113,188	8	\$118,010	8	\$123,201
9	\$115,168	9	\$120,035	9	\$125,271
10	\$117,148	10	\$122,060	10	\$127,341
11	\$119,128	11	\$124,085	11	\$129,411
12	\$121,108	12	\$126,110	12	\$131,481
13	\$123,088	13	\$128,135	13	\$133,551
14	\$125,068	14	\$130,160	14	\$135,621
15	\$127,048	15	\$132,185	15	\$137,691

2023-2026**COMPUTER SPECIALISTS**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$66,800	1	\$68,800	1	\$71,472
2	\$68,000	2	\$70,000	2	\$72,672
3	\$69,200	3	\$71,200	3	\$73,872
4	\$70,400	4	\$72,400	4	\$75,072
5	\$71,600	5	\$73,600	5	\$76,272
6	\$72,800	6	\$74,800	6	\$77,472
7	\$74,000	7	\$76,000	7	\$78,672
8	\$75,200	8	\$77,200	8	\$79,872
9	\$76,400	9	\$78,400	9	\$81,072
10	\$77,600	10	\$79,600	10	\$82,272

2023-2026**10-MONTH HEALTH CARE PROFESSIONALS**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$58,000	1	\$58,929	1	\$59,879
2	\$59,100	2	\$60,029	2	\$60,979
3	\$60,200	3	\$61,129	3	\$62,079
4	\$61,300	4	\$62,229	4	\$63,179
5	\$62,400	5	\$63,329	5	\$64,279
6	\$63,500	6	\$64,429	6	\$65,379
7	\$64,600	7	\$65,529	7	\$66,479
8	\$65,700	8	\$66,629	8	\$67,579
9	\$66,800	9	\$67,729	9	\$68,679
10	\$67,900	10	\$68,829	10	\$69,779
11	\$69,000	11	\$69,929	11	\$70,879

2023-2026**12-MONTH HEALTH CARE PROFESSIONALS**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$66,700	1	\$69,242	1	\$71,855
2	\$67,965	2	\$70,534	2	\$73,175
3	\$69,230	3	\$71,827	3	\$74,495
4	\$70,495	4	\$73,119	4	\$75,815
5	\$71,760	5	\$74,412	5	\$77,135
6	\$73,025	6	\$75,704	6	\$78,455
7	\$74,290	7	\$76,997	7	\$79,775
8	\$75,555	8	\$78,289	8	\$81,095
9	\$76,820	9	\$79,582	9	\$82,415
10	\$78,085	10	\$80,874	10	\$83,735
11	\$79,350	11	\$82,167	11	\$85,055

2023-2026**INTERPRETERS****I**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$52,462	1	\$54,231	1	\$56,145
2	\$53,462	2	\$55,231	2	\$57,145
3	\$54,462	3	\$56,231	3	\$58,145
4	\$55,462	4	\$57,231	4	\$59,145
5	\$56,462	5	\$58,231	5	\$60,145
6	\$57,462	6	\$59,231	6	\$61,145

2023-2026**INTERPRETERS****II**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$56,962	1	\$58,731	1	\$60,645
2	\$57,962	2	\$59,731	2	\$61,645
3	\$58,962	3	\$60,731	3	\$62,645
4	\$59,962	4	\$61,731	4	\$63,645
5	\$60,962	5	\$62,731	5	\$64,645
6	\$61,962	6	\$63,731	6	\$65,645

2023-2026**JOB COACHES**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$39,418	1	\$40,494	1	\$41,664
2	\$40,093	2	\$41,169	2	\$42,339
3	\$40,768	3	\$41,844	3	\$43,014
4	\$41,443	4	\$42,519	4	\$43,689
5	\$42,118	5	\$43,194	5	\$44,364
6	\$42,793	6	\$43,869	6	\$45,039
7	\$43,468	7	\$44,544	7	\$45,714
8	\$44,143	8	\$45,219	8	\$46,389
9	\$44,818	9	\$45,894	9	\$47,064
10	\$45,493	10	\$46,569	10	\$47,739
11	\$46,168	11	\$47,244	11	\$48,414
12	\$46,918	12	\$47,994	12	\$49,164
13	\$47,668	13	\$48,744	13	\$49,914
14	\$48,418	14	\$49,494	14	\$50,664
15	\$49,168	15	\$50,244	15	\$51,414
16	\$49,918	16	\$50,994	16	\$52,164

2023-2026**SECRETARIES**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$59,027	1	\$61,327	1	\$63,169
2	\$60,327	2	\$62,527	2	\$64,369
3	\$61,627	3	\$63,727	3	\$65,569
4	\$62,927	4	\$64,927	4	\$66,769
5	\$64,227	5	\$66,127	5	\$67,969
6	\$65,527	6	\$67,327	6	\$69,169
7	\$66,827	7	\$68,527	7	\$70,369
8	\$68,127	8	\$69,727	8	\$71,569
9	\$69,827	9	\$70,927	9	\$72,769

2023-2026**TEACHER ASSISTANTS**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
0	\$30,785				
1	\$31,735	1	\$32,335	1	\$32,935
2	\$32,735	2	\$33,335	2	\$33,935
3	\$33,735	3	\$34,335	3	\$34,935
4	\$34,735	4	\$35,335	4	\$35,935
5	\$35,735	5	\$36,335	5	\$36,935
6	\$36,785	6	\$37,385	6	\$37,985
7	\$37,835	7	\$38,435	7	\$39,035
8	\$38,885	8	\$39,485	8	\$40,085
9	\$39,985	9	\$40,585	9	\$41,185
10	\$41,085	10	\$41,685	10	\$42,285
11	\$42,185	11	\$42,785	11	\$43,385
12	\$43,285	12	\$43,885	12	\$44,485
13	\$44,385	13	\$44,985	13	\$45,585
14	\$45,485	14	\$46,085	14	\$46,685

2023-2024**TEACHERS**

	I	II	III	IV	V	
	BA	BA+15	BA+30/MA	MA+15	MA+30	
Step						Step
1	\$66,296	\$69,296	\$75,046	\$77,046	\$79,296	1
2	\$67,546	\$70,676	\$76,351	\$78,377	\$80,636	2
3	\$68,796	\$72,055	\$77,656	\$79,709	\$81,975	3
4	\$70,046	\$73,435	\$78,961	\$81,040	\$83,315	4
5	\$71,296	\$74,815	\$80,267	\$82,371	\$84,654	5
6	\$72,546	\$76,196	\$81,573	\$83,703	\$85,995	6
7	\$74,996	\$78,775	\$84,078	\$86,235	\$88,534	7
8	\$77,456	\$81,365	\$86,593	\$88,776	\$91,084	8
9	\$79,916	\$83,955	\$89,108	\$91,317	\$93,633	9
10	\$82,376	\$86,545	\$91,623	\$93,858	\$96,183	10
11	\$84,836	\$89,134	\$94,139	\$96,400	\$98,732	11
12	\$87,296	\$91,724	\$96,654	\$98,941	\$101,282	12
13	\$89,796	\$94,354	\$99,209	\$101,522	\$103,871	13
14	\$92,396	\$97,084	\$101,864	\$104,204	\$106,561	14
15	\$95,096	\$99,801	\$104,507	\$106,873	\$109,238	15

2024-2025**TEACHERS**

	I	II	III	IV	V	
	BA	BA+15	BA+30/MA	MA+15	MA+30	
Step						Step
1-2	\$70,476	\$73,606	\$79,281	\$81,307	\$83,566	1-2
3	\$71,876	\$75,135	\$80,736	\$82,789	\$85,055	3
4	\$73,276	\$76,665	\$82,191	\$84,270	\$86,545	4
5	\$74,676	\$78,195	\$83,647	\$85,751	\$88,034	5
6	\$76,076	\$79,726	\$85,103	\$87,233	\$89,525	6
7	\$77,476	\$81,255	\$86,558	\$88,715	\$91,014	7
8	\$78,876	\$82,785	\$88,013	\$90,196	\$92,504	8
9	\$81,336	\$85,375	\$90,528	\$92,737	\$95,053	9
10	\$83,796	\$87,965	\$93,043	\$95,278	\$97,603	10
11	\$86,256	\$90,554	\$95,559	\$97,820	\$100,152	11
12	\$88,716	\$93,144	\$98,074	\$100,361	\$102,702	12
13	\$91,176	\$95,734	\$100,589	\$102,902	\$105,251	13
14	\$93,636	\$98,324	\$103,104	\$105,444	\$107,801	14
15	\$96,096	\$100,801	\$105,507	\$107,873	\$110,238	15

2025-2026**TEACHERS**

	I	II	III	IV	V	
	BA	BA+15	BA+30/MA	MA+15	MA+30	
Step						Step
1	\$73,690	\$76,820	\$82,495	\$84,521	\$86,780	1
2-3	\$75,090	\$78,349	\$83,950	\$86,003	\$88,269	2-3
4	\$76,490	\$79,879	\$85,405	\$87,484	\$89,759	4
5	\$77,890	\$81,409	\$86,861	\$88,965	\$91,248	5
6	\$79,290	\$82,940	\$88,317	\$90,447	\$92,739	6
7	\$80,790	\$84,569	\$89,872	\$92,029	\$94,328	7
8	\$82,290	\$86,199	\$91,427	\$93,610	\$95,918	8
9	\$83,790	\$87,829	\$92,982	\$95,191	\$97,507	9
10	\$85,290	\$89,459	\$94,537	\$96,772	\$99,097	10
11	\$87,740	\$92,038	\$97,043	\$99,304	\$101,636	11
12	\$90,190	\$94,618	\$99,548	\$101,835	\$104,176	12
13	\$92,640	\$97,198	\$102,053	\$104,366	\$106,715	13
14	\$95,090	\$99,778	\$104,558	\$106,898	\$109,255	14
15	\$97,540	\$102,245	\$106,951	\$109,317	\$111,682	15

2023-2026**WORKPLACE READINESS FACILITATOR**

	2023-2024		2024-2025		2025-2026
Step		Step		Step	
1	\$50,581	1	\$52,081	1	\$54,035
2	\$51,681	2	\$53,181	2	\$55,135
3	\$52,781	3	\$54,281	3	\$56,235
4	\$53,881	4	\$55,381	4	\$57,335
5	\$54,981	5	\$56,481	5	\$58,435
6	\$56,081	6	\$57,581	6	\$59,535
7	\$57,181	7	\$58,681	7	\$60,635

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by the proper officers on the date and year written.

FOR THE BOARD:

Gary Lentini
Board President

John Susino
Board Secretary

Date:

FOR THE ASSOCIATION:

Rick Gladstone
Association Co-President

Laura Morgan
Association Co-President

Date:

Agenda Resolution

24-F-60S

APPROVAL—PAYMENT OF BILLS: DECEMBER 16, 2023 – JANUARY 11, 2024

Resolution

WHEREAS, the Secretary has presented certain warrants to the Board of Education with a recommendation that they be paid; and

WHEREAS, the Board of Education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the Board of Education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

Check Numbers	All Funds BCSS Account 955-1020596	Total
S43521 - S43647	\$857,213.40	
010341 - 010435	\$8,671,017.25	\$9,528,230.65

JS/VW/kk
Source of Funds: Per Attachments

ATTACHMENTS:

Description	File Name	Upload Date
E Checks Backup	60_E-CHECKS_REGISTER_1-11-24.pdf	1/11/2024
Paper Checks Backup	60_PAPER_CHECKS_REGISTER_1-11-24.pdf	1/11/2024

Starting date 12/16/2023 Ending date 1/11/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S43521	12/15/23	12/20/23	R036	JOHNSON CONTROLS		(2,730.00)
S43569	01/03/24		4056	MAG THERAPY LLC		7,650.00
S43570	01/03/24		M433	PRUZANSKY; MICHELLE		4,834.00
S43574	01/11/24		Y338	APPLE INC		8,161.80
S43575	01/11/24		Q344	ASANTI NICHOLAS		1,500.00
S43576	01/11/24		1733	ASH; DONNA		3,990.00
S43577	01/11/24		1902	ASL INTERPRETER REFERRAL SERVICE INC.		6,270.00
S43578	01/11/24		4621	ATLANTIC, TOMORROW'S OFFICE		21,825.25
S43579	01/11/24		1467	BERGEN COUNTY TECHNICAL & VOCATIONAL SC		37,166.67
S43580	01/11/24		1533	BERGEN COUNTY TECHNICAL & VOCATIONAL SC		716.00
S43581	01/11/24		4460	BEST PRACTICES IN BEHAVIOR ANALYSIS LLC		8,145.00
S43582	01/11/24		1539	BOHAN; TARA		851.00
S43583	01/11/24		4667	BOMZER; YEDIDA		3,990.00
S43584	01/11/24		2198	BONAZZI; PAUL		200.38
S43585	01/11/24		3449	BROWN & BROWN METRO LLC.		3,000.00
S43586	01/11/24		1858	CDW GOVERNMENT		15,966.81
S43587	01/11/24		1676	CHARTWELLS		37,439.56
S43588	01/11/24		2892	CIANCIO; RANDI		811.46
S43589	01/11/24		R285	CLARK; GAIL		2,200.00
S43590	01/11/24		1658	DELL MARKETING, L.P.		4,362.70
S43591	01/11/24		F644	DELMASTRO CONSULTING LLC		2,125.00
S43592	01/11/24		1062	DELTA DENTAL PLAN OF N.J., INC.		69,274.14
S43593	01/11/24		2293	EMERSON BOARD OF EDUCATION		45,451.17
S43594	01/11/24		3286	GENERAL HEALTHCARE RESOURCES, INC.		6,400.00
S43595	01/11/24		1400	GRAINGER		842.14
S43596	01/11/24		S938	HELPING HANDS CONSULTANTS, LLC		1,275.00
S43597	01/11/24		B427	HENNESSY; DANIEL		1,521.00
S43598	01/11/24		4818	HIGH EXPOSURE CLIMBING		490.00
S43599	01/11/24		2627	HIRSCH ENTERPRISES L.L.C		50,682.50
S43600	01/11/24		3735	HORN; AUDREY		19,035.00
S43601	01/11/24		2712	HUGH BASES, MD PLLC		2,500.00
S43602	01/11/24		1119	JEWEL ELECTRIC SUPPLY CO.		37.93
S43603	01/11/24		I191	JEWISH COMMUNITY CENTER		20,026.53
S43604	01/11/24		R246	KERRY SARDINA LLC		3,610.00
S43605	01/11/24		4559	KI C/O MACO OFFICE SOURCE		144,115.25
S43606	01/11/24		K934	KLUGMANN; BATSHEVA		5,525.00
S43607	01/11/24		3751	KOPLISH; DEBRA		350.00
S43608	01/11/24		L821	KUSKIN; ANTONELLA		3,800.00
S43609	01/11/24		X686	LEARNWELL, EI US, LLC		1,132.43

Starting date 12/16/2023 Ending date 1/11/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S43610	01/11/24		1291	LEONIA BOARD OF EDUCATION		41,369.28
S43611	01/11/24		0342	LUZAMA LLC		3,000.00
S43612	01/11/24		4056	MAG THERAPY LLC		9,300.00
S43613	01/11/24		5066	MANNINGS; ENIKO		12,460.00
S43614	01/11/24		3866	MAST CONSTRUCTION SERVICES, INC.		8,300.00
S43615	01/11/24		4011	MEDICALSHOP, INC.		2,537.23
S43616	01/11/24		1380	MIDLAND PARK BOARD OF EDUCATION		87,001.00
S43617	01/11/24		G026	MORAN; CHRISTIAN		2,427.00
S43618	01/11/24		O017	MORTORANO; ROBERT		851.00
S43619	01/11/24		3727	NEJAD; RAWAA		851.00
S43620	01/11/24		H896	NICOLE P. HEID CONSULTING LLC		1,253.75
S43621	01/11/24		1502	NOWELL P.A.		841.50
S43622	01/11/24		D274	NUNEZ; BRIDGET		851.00
S43623	01/11/24		3134	OCHS; MARSHA		10,970.00
S43624	01/11/24		1178	PARAMUS BOARD OF EDUCATION		32,221.08
S43625	01/11/24		4307	PETROZZINO; JANE A.		1,800.00
S43626	01/11/24		3612	PITNEY BOWES INC.		180.00
S43627	01/11/24		A812	PRINS JR.; EDWARD		76.00
S43628	01/11/24		M433	PRUZANSKY; MICHELLE		4,628.00
S43629	01/11/24		Z163	RAMPOLLA; DANUSIA		1,300.00
S43630	01/11/24		1724	RIDGEWOOD PRESS		2,084.50
S43631	01/11/24		R120	ROGOFF; DEBORAH		1,470.00
S43632	01/11/24		2902	RUSO; DANIELLE		851.00
S43633	01/11/24		B684	SAWICKI; STELLA		325.00
S43634	01/11/24		T692	SB SCHOOL PSYCHOLOGY		4,430.00
S43635	01/11/24		H196	SCHLUSSEL; SARA		1,200.00
S43636	01/11/24		1376	SCHOOL SPECIALTY, LLC.		1,336.27
S43637	01/11/24		4628	SCHULGASSER; ALYSA		2,120.00
S43638	01/11/24		3706	SHI		18,268.43
S43639	01/11/24		G966	SIEGEL; ROBIN		3,517.50
S43640	01/11/24		5068	SMALL WONDERS COACHING LLC		4,500.00
S43641	01/11/24		4281	SPUTZ; EVE		4,650.00
S43642	01/11/24		2190	ST. PHILIP THE APOSTLE CHURCH		38,294.48
S43643	01/11/24		4574	STAPLES CONTRACTS & COMMERCIAL INC.		3,997.15
S43644	01/11/24		5111	ULTRA PRO PEST PROTECTION		245.00
S43645	01/11/24		L447	UNITED SUPPLY CORP.		2,394.36
S43646	01/11/24		2279	W.B. MASON COMPANY, INC.		506.34
S43647	01/11/24		3899	WEX HEALTH INC		261.81

Starting date 12/16/2023 Ending date 1/11/2024

Fund Totals		
11	General Current Expense	\$561,672.60
12	Capital Outlay	\$6,027.78
13	Special Schools	\$2,757.65
20	Special Revenue Funds	\$167,484.27
30	Capital Projects Funds	\$29,769.45
40	BLESHMAN	\$15,475.40
60	CAFTERIA	\$37,855.56
62	ENTERPRISE FUND	\$36,170.69
Total for all checks listed		\$857,213.40

Prepared and submitted by: _____
Board Secretary

Date

Starting date 12/16/2023 Ending date 1/11/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010341	01/11/24		4200	AHOLD FINANCIAL SERVICES		272.05
010342	01/11/24		C791	APPLE INC		198.00
010343	01/11/24		V518	AVS TECHNOLOGY		1,683.33
010344	01/11/24		1025	BERGEN COUNTY DEPT. OF HEALTH SERV.		11,430.00
010345	01/11/24		A009	BLICK ART MATERIALS LLC		796.68
010346	01/11/24		M198	BROOKE A. GIBBS		3,800.00
010347	01/11/24		A791	CATHOLIC FAMILIES & COMMUNITY, SVS		4,782.89
010348	01/11/24		4756	CENTER FOR HOPE & SAFETY		2,375.00
010349	01/11/24		1625	CITY OF HACKENSACK		2,600.00
010350	01/11/24		N662	CLASS INTERCOM		1,495.00
010351	01/11/24		M178	CLASSIC SPORT FLOORS		1,732.82
010352	01/11/24		1053	COUNCIL FOR EXCEPTIONAL CHILDREN		275.00
010353	01/11/24		1506	COUNTY OF BERGEN		57,197.29
010354	01/11/24		1752	COUNTY OF BERGEN		73,692.58
010355	01/11/24		A255	COUNTY OF BERGEN		117,705.65
010356	01/11/24		F684	CREATIVE KIDS		12.34
010357	01/11/24		R300	CRICK SOFTWARE		1,500.00
010358	01/11/24		H667	DASSAC		1,200.00
010359	01/11/24		K160	DELAWARE VALLEY REGIONAL HIGH SCHOOL		161.82
010360	01/11/24		4023	DIRECT ENERGY BUSINESS		107,741.65
010361	01/11/24		4662	DJA EDUCATIONAL SERVICES		5,345.00
010362	01/11/24		1067	DRELICH; GAYLE		1,760.00
010363	01/11/24		X001	ENLIGHTENMENT ENTREPRENEURIAL ENTERPRISE		660.00
010364	01/11/24		2666	ENVIROCON, LLC		584.00
010365	01/11/24		Q523	F.W.WEBB COMPANY		97.11
010366	01/11/24		2046	FRIEDBERG; DR. RONALD		1,445.00
010367	V 01/11/24	01/11/24		00.0 \$ Multi Stub Void	#010369 Stub	
010368	V 01/11/24	01/11/24		00.0 \$ Multi Stub Void	#010369 Stub	
010369	01/11/24		2260	GLASS GARDENS INC.		4,214.25
010370	01/11/24		U778	GUIDED STEPS NJ CORP		2,500.00
010371	01/11/24		P749	HACKENSACK MERIDIAN TEAM HEALTH, PC		1,000.00
010372	01/11/24		2426	HAIGS SERVICE CORP.		220.00
010373	01/11/24		1142	HENRY SCHEIN		275.04
010374	01/11/24		1951	HOFMANN FLORIST		110.00
010375	01/11/24		1360	HOLY NAME MEDICAL CENTER		280.00
010376	01/11/24		2036	JAY-HILL REPAIRS		266.00
010377	01/11/24		M145	JOSEPH H. FIRTH YOUTH CENTER		3,000.00
010378	01/11/24		4083	LANDESBERG; SUSAN A.		4,350.00
010379	01/11/24		1128	LAWSON PRODUCTS, INC.		1,470.43

Starting date 12/16/2023 Ending date 1/11/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010380	01/11/24		Z525	LEARN PLAY THRIVE LLC		299.00
010381	01/11/24		3633	LIFESAVERS, INC.		271.02
010382	01/11/24		1784	LTI INC.		4,350.00
010383	01/11/24		Y163	MD BUYING GROUP LLC		82.25
010384	01/11/24		1890	MED-EL CORPORATION		5,259.00
010385	01/11/24		2705	MEZEI; AUDREY		4,440.00
010386	01/11/24		J127	MRC INC.		51,502.00
010387	01/11/24		B281	MUJC PD		115.00
010388	01/11/24		K414	NEWSELA INC.		12,601.27
010389	01/11/24		3224	NJ MOTOR VEHICLE COMMISSION		150.00
010390	01/11/24		C101	NJSBA		200.00
010391	01/11/24		A706	NRG BUSINESS MARKETING		13,557.45
010392	01/11/24		4798	O.C.A. BENEFIT SERVICES		276.75
010393	01/11/24		2333	OAKTREE PRODUCTS INC.		1,370.74
010394	01/11/24		4586	OPTIMUM		260.94
010395	01/11/24		X925	ORTIZ; RENEE		21.40
010396	01/11/24		1170	OTICON, INC.		7,575.18
010397	01/11/24		1174	P S E & G COMPANY		14,778.09
010398	01/11/24		A693	PC- ANTONIO LOPES		87.61
010399	01/11/24		2854	PC- DAVID PEREZ		516.35
010400	01/11/24		1037	PC- GAIL COE		592.68
010401	01/11/24		2366	PC- GRISEL ESPINOSA		58.90
010402	01/11/24		2095	PC- LISA STEWART		16.94
010403	01/11/24		1384	PC- SANDRA MELICHARIK		423.34
010404	01/11/24		4740	PC- SANDRA MELICHARIK		781.78
010405	01/11/24		O050	PDM GROUP		900.00
010406	01/11/24		5069	PEARSON CLINICAL ASSESSMENT		567.00
010407	01/11/24		2099	PERFORMANCE FOOD SERVICE		887.79
010408	01/11/24		2743	PESI, INC.		149.99
010409	01/11/24		1186	PHONAK-SONOVA USA, INC.		72.98
010410	01/11/24		1897	POLICE MANAGEMENT ASSOCIATES INC		75.00
010411	V 01/11/24	01/11/24		00.0 \$ Multi Stub Void	#010412 Stub	
010412	01/11/24		4580	RICOH AMERICAS CORPORATION		5,073.00
010413	01/11/24		1204	RIFTON EQUIPMENT		37.50
010414	01/11/24		1209	ROCKLAND ELECTRIC CO.		297.12
010415	01/11/24		I133	S&S WORLDWIDE INC.		854.58
010416	01/11/24		4076	SANTOS-MARTINEZ; ROSE		3,180.00
010417	01/11/24		O266	SCHOLASTIC CLASSROOM MAGAZINES		131.78
010418	01/11/24		2847	SCHOLASTIC STORE ONLINE		28.56

Starting date 12/16/2023 Ending date 1/11/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010419	01/11/24		1221	SCHOOL HEALTH CORPORATION		460.00
010420	01/11/24		1509	SHERWIN WILLIAMS		112.62
010421	01/11/24		3489	SHERWOOD DAIRIES, LLC		168.10
010422	01/11/24		4189	SHOP RITE OF OAKLAND		376.52
010423	01/11/24		R569	SIDEKICK MARTIAL ARTS		1,650.00
010424	01/11/24		4519	SILVERGATE PREPATORY LLC		287.60
010425	01/11/24		C864	SOUNDS IN MOTION LLC		2,500.00
010426	01/11/24		P942	STATE OF NEW JERSEY		500.00
010427	01/11/24		1410	TEACHERS PENSION AND ANNUITY FUND		2,117.52
010428	01/11/24		4487	THE ARC OF BERGEN AND PASSAIC COUNTIES		1,020.00
010429	01/11/24		J529	THE LAW OFFICES OF JHN L. SCHETTINO, LLC		1,303.50
010430	01/11/24		4098	THE NEW ENGLAND CENTER FOR CHILDREN		3,440.00
010431	01/11/24		V198	THE VILLAGE THERAPY PLACE		1,800.00
010432	01/11/24		2770	TOUCH MATH INNOVATIVE LEARNING CONCEPTS		2,841.80
010433	01/11/24		T345	UNITED THERAPY SOLUTIONS, INC.		2,800.00
010434	01/11/24		1163	VERIZON		628.53
010435	01/11/24		1917	VERIZON WIRELESS		4,729.37
231203	H 12/19/23		4822	MAXOR PLUS		420,691.48
231204	H 12/22/23		1033	BOSS PAYROLL SPEC SERV SCH DIST		111,918.45
231205	H 12/22/23		3631	DCRP BOARD SHARE		1,946.85
231206	H 12/22/23		PAY	Payroll Vendor		5,980,790.08
231207	H 12/31/23		1230	SPEC SERV SCH DIST FICA		204,640.12
231208	H 12/21/23		1152	NJSHBP		1,371,534.26
240102	H 01/11/24		3631	DCRP BOARD SHARE		2,688.53

Fund Totals		
10	General Fund	\$111,918.45
11	General Current Expense	\$4,470,828.55
12	Capital Outlay	\$51,502.00
13	Special Schools	\$125,253.07
20	Special Revenue Funds	\$886,094.17
30	Capital Projects Funds	\$6,724.79
40	BLESHMAN	\$627,206.11
60	CAFTERIA	\$21.40
62	ENTERPRISE FUND	\$2,391,468.71
Total for all checks listed		\$8,671,017.25

Prepared and submitted by: _____

Board Secretary

Date

Agenda Resolution

24-F-61S

MONTHLY CERTIFICATION—NOVEMBER 2023 BOARD SECRETARY / SCHOOL FINANCIAL REPORT

Resolution

WHEREAS pursuant to N.J.A.C. 6:20–2.12(e)*, we, the Board of Education, confirm that as of NOVEMBER 30, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2.12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED the Board of Education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk

Source of Funds: Per Attachments

ATTACHMENTS:

Description	File Name	Upload Date
Signed Board Sec Report	61_Board_Secretary_Report_-_Nov__23.pdf	1/9/2024

DISTRICT OF SPECIAL SERVICES

All Funds

For Month Ending: November 30, 2023

CASH REPORT				
FUNDS	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 General Fund - 10	19,137,641.20	5,986,709.41	6,594,216.83	18,530,133.78
2 Special Revenue Fund - Fund 20	(80,778.26)	620,142.41	960,900.20	(421,536.05)
3 Capital Projects Fund - Fund 30	(38,779.98)	0.00	191,704.19	(230,484.17)
4 Enterprise Fund (Internal Service/Regional Days)	(3,675,048.76)	2,551,885.28	3,470,014.17	(4,593,177.65)
5 Enterprise Fund (Fund 5X) CAFETERIA	54,737.35	31,966.15	44,427.89	42,275.61
6 Total Governmental Funds (Lines 1 Thru 4)	15,397,771.55	9,190,703.25	11,261,263.28	13,327,211.52
TRUST AND AGENCY FUNDS (FUND 6X)				
7 Payroll	5,000.00	3,698,463.79	3,698,463.79	5,000.00
8 Payroll Agency	232,090.82	2,785,469.90	2,758,961.88	258,598.84
9 Scholarship Account	22,865.47	0.00	0.00	22,865.47
10 Escrow Direct Account	36,338.53	19.45	0.00	36,357.98
11 Other (attach list) - Unemployment Insurance	765,051.61	29.18	46,272.53	718,808.26
12 Clearing Account	0.00	3,279,749.36	3,279,749.36	0.00
13 Total Trust & Agency Funds (lines 7 thru 12)	1,061,346.43	9,763,731.68	9,783,447.56	1,041,630.55
14 Total All Funds (lines 6 & 13)	16,459,117.98	18,954,434.93	21,044,710.84	14,368,842.07

Prepared and Submitted By:



12/31/2023

Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Assets and Resources

Assets:			
101	Cash in bank		\$11,234,733.27
102-106	Cash Equivalents		\$7,296,600.51
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$6,773,518.00
Accounts Receivable:			
132	Interfund	\$5,000.00	
141	Intergovernmental - State	\$115,285.82	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$819,001.05	
153, 154	Other (net of estimated uncollectable of \$_____)	\$44,100.00	\$983,386.87
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$61,872,288.00	
302	Less Revenues	(\$26,195,516.33)	\$35,676,771.67
Total assets and resources			\$61,965,010.32

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$12,542.50
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,908,671.94
Total liabilities		\$1,921,214.44

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$43,148,580.07

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$7,080,839.24	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$7,080,839.24
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$991,313.20	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$991,313.20
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$64,277,026.34	1
602	Less: Expenditures	(\$19,027,944.72)	2
	Less: Encumbrances	(\$37,212,883.01)	3
	Total appropriated	\$59,256,931.12	4

Unappropriated:

770	Fund balance, July 1	\$3,191,603.10
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$2,404,738.34)

Total fund balance \$60,043,795.88

Total liabilities and fund equity \$61,965,010.32

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$64,277,026.34	\$56,240,827.73	\$8,036,198.61
Revenues	(\$61,872,288.00)	(\$26,195,516.33)	(\$35,676,771.67)
Subtotal	<u>\$2,404,738.34</u>	<u>\$30,045,311.40</u>	<u>(\$27,640,573.06)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$7,080,839.24)	\$7,080,839.24
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,404,738.34</u>	<u>\$22,964,472.16</u>	<u>(\$20,559,733.82)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,404,738.34</u>	<u>\$22,964,472.16</u>	<u>(\$20,559,733.82)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$991,313.20)	\$991,313.20
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,404,738.34</u>	<u>\$21,973,158.96</u>	<u>(\$19,568,420.62)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,404,738.34</u>	<u>\$21,973,158.96</u>	<u>(\$19,568,420.62)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,404,738.34</u>	<u>\$21,973,158.96</u>	<u>(\$19,568,420.62)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,404,738.34</u>	<u>\$21,973,158.96</u>	<u>(\$19,568,420.62)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,404,738.34</u>	<u>\$21,973,158.96</u>	<u>(\$19,568,420.62)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,404,738.34</u>	<u>\$21,973,158.96</u>	<u>(\$19,568,420.62)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,404,738.34</u>	<u>\$21,973,158.96</u>	<u>(\$19,568,420.62)</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	58,582,288	0	58,582,288	26,127,444	Under	32,454,844
00400	Total Revenues from Intermediate Sources	900,000	0	900,000	0	Under	900,000
00520	SUBTOTAL – Revenues from State Sources	0	1,540,000	1,540,000	0	Under	1,540,000
00570	SUBTOTAL – Revenues from Federal Sources	350,000	0	350,000	68,073	Under	281,927
0071A	Other	500,000	0	500,000	0	Under	500,000
Total		60,332,288	1,540,000	61,872,288	26,195,516		35,676,772
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
10300	Total Special Education - Instruction	22,434,261	625,097	23,059,358	6,197,822	16,276,634	584,902
17100	Total School-Sponsored Co/Extra Curricul	63,650	8,240	71,890	17,435	8,735	45,720
25100	Total Other Instructional Programs - Ins	109,851	0	109,851	31,012	73,020	5,819
27100	Total Community Services Programs/Operat	221,601	1,205	222,806	72,772	139,358	10,676
30620	Total Undistributed Expenditures – Healt	917,854	437	918,291	250,054	599,552	68,686
40580	Total Undistributed Expend – Speech, OT,	4,986,021	0	4,986,021	1,229,600	3,371,664	384,757
42200	Total Undist. Expend. – Child Study Team	2,207,832	0	2,207,832	678,940	1,528,892	0
43200	Total Undist. Expend. – Improvement of I	585,922	0	585,922	208,433	366,545	10,944
43620	Total Undist. Expend. – Edu. Media Serv.	1,408,115	446,475	1,854,590	1,080,210	687,604	86,777
44180	Total Undist. Expend. – Instructional St	92,550	100	92,650	43,533	3,126	45,991
45300	Support Serv. - General Admin	1,196,193	0	1,196,193	202,996	647,383	345,814
46160	Support Serv. - School Admin	2,317,345	120	2,317,465	769,996	1,520,955	26,514
47200	Total Undist. Expend. – Central Services	597,729	553	598,282	190,786	375,718	31,778
51120	Total Undist. Expend. – Oper. & Maint. O	5,419,939	203,435	5,623,374	1,783,119	3,108,752	731,502
52480	Total Undist. Expend. – Student Transpor	800,982	465	801,447	263,114	411,697	126,637
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	14,779,241	0	14,779,241	3,578,152	5,939,527	5,261,562
72020	Total Undistributed Expenditures – Food	75,000	0	75,000	0	0	75,000
75880	TOTAL EQUIPMENT	0	1,117,309	1,117,309	702,964	417,073	(2,728)
76260	Total Facilities Acquisition and Construc	10,000	1,540,000	1,550,000	831,882	700,000	18,118
78180	Total Other Special Schools - Instructio	1,247,838	1,301	1,249,139	467,422	737,862	43,855
78320	Total Other Special Schools – Support Se	860,364	0	860,364	427,704	298,783	133,876
Total		60,332,288	3,944,738	64,277,026	19,027,945	37,212,883	8,036,199

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy	11,273,518	0	11,273,518	11,273,518		0
00200	10-1310	Tuition from LEAs	0	0	0	197,737		(197,737)
00210	10-1310	Prior Year Tuition Adjustment from LEAs	44,692,520	0	44,692,520	13,854,651	Under	30,837,869
00230	10-1350	Non-Resident Fees	1,296,250	0	1,296,250	387,984	Under	908,266
00300	10-1___	Unrestricted Miscellaneous Revenues	1,220,000	0	1,220,000	413,554	Under	806,446
00330	10-1___	Interest Earned on Maintenance Reserve	100,000	0	100,000	0	Under	100,000
00390	10-2000	Unrestricted	900,000	0	900,000	0	Under	900,000
00500	10-3___	Other State Aids	0	1,540,000	1,540,000	0	Under	1,540,000
00540	10-4200	Medicaid Reimbursement	350,000	0	350,000	68,073	Under	281,927
00700	10-5___	Other Financing Sources	500,000	0	500,000	0	Under	500,000
Total			60,332,288	1,540,000	61,872,288	26,195,516		35,676,772

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
05500	11-207-100-101	Salaries of Teachers	2,141,038	0	2,141,038	645,099	1,495,939	0
05520	11-207-100-106	Other Salaries for Instruction	1,589,938	0	1,589,938	455,687	1,134,251	0
05540	11-207-100-320	Purchased Professional-Educational Servi	1,115,000	0	1,115,000	348,000	767,000	0
05580	11-207-100-[4-5]	Other Purchased Services (400-500 series	65,200	15,200	80,400	24,586	12,756	43,058
05600	11-207-100-610	General Supplies	204,500	134,956	339,456	20,769	128,671	190,015
05620	11-207-100-640	Textbooks	1,500	238	1,738	467	238	1,033
05640	11-207-100-8__	Other Objects	9,050	0	9,050	655	0	8,395
06000	11-209-100-101	Salaries of Teachers	2,899,427	0	2,899,427	866,643	2,032,784	0
06020	11-209-100-106	Other Salaries for Instruction	1,200,210	0	1,200,210	316,301	883,909	0
06040	11-209-100-320	Purchased Professional-Educational Servi	881,500	0	881,500	232,906	576,020	72,574
06080	11-209-100-[4-5]	Other Purchased Services (400-500 series	18,250	79	18,329	2,178	14,458	1,693
06100	11-209-100-610	General Supplies	98,500	32,553	131,053	64,567	30,863	35,624
06120	11-209-100-640	Textbooks	9,500	0	9,500	470	0	9,030
06140	11-209-100-8__	Other Objects	10,950	0	10,950	3,541	500	6,909
06500	11-212-100-101	Salaries of Teachers	1,722,551	0	1,722,551	447,577	1,274,974	0
06520	11-212-100-106	Other Salaries for Instruction	927,863	0	927,863	264,036	663,827	0
06540	11-212-100-320	Purchased Professional-Educational Servi	325,000	0	325,000	0	325,000	0
06580	11-212-100-[4-5]	Other Purchased Services (400-500 series	12,650	0	12,650	3,766	7,690	1,194
06600	11-212-100-610	General Supplies	90,800	155,511	246,311	87,815	107,761	50,735
06620	11-212-100-640	Textbooks	3,250	0	3,250	2,512	0	738
06640	11-212-100-8__	Other Objects	6,650	0	6,650	932	188	5,529
07500	11-214-100-101	Salaries of Teachers	4,336,382	0	4,336,382	1,156,094	3,180,288	0
07520	11-214-100-106	Other Salaries for Instruction	2,999,866	0	2,999,866	863,400	2,136,466	0
07540	11-214-100-320	Purchased Professional-Educational Servi	525,500	0	525,500	0	525,000	500
07580	11-214-100-[4-5]	Other Purchased Services (400-500 series	21,250	0	21,250	5,433	15,745	72
07600	11-214-100-610	General Supplies	257,500	285,896	543,396	175,402	229,017	138,977
07640	11-214-100-8__	Other Objects	10,500	0	10,500	1,657	0	8,843
08500	11-216-100-101	Salaries of Teachers	614,709	0	614,709	138,196	476,514	0
08520	11-216-100-106	Other Salaries for Instruction	319,477	0	319,477	65,521	253,956	0

**Report of the Secretary to the Board of Education
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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08580	11-216-100-[4-5] Other Purchased Services (400-500 series)	500	0	500	0	500	0
08600	11-216-100-6__ General Supplies	14,250	664	14,914	3,545	2,322	9,047
08620	11-216-100-8__ Other Objects	1,000	0	1,000	64	0	936
17020	11-401-100-[3-5] Purchased Services (300-500 series)	1,500	0	1,500	120	0	1,380
17060	11-401-100-8__ Other Objects	62,150	8,240	70,390	17,315	8,735	44,340
25000	11-4__-100-1__ Salaries	99,851	0	99,851	29,918	69,933	0
25020	11-4__-100-[3-5] Purchased Services (300-500 series)	2,000	0	2,000	0	0	2,000
25040	11-4__-100-6__ Supplies and Materials	7,500	0	7,500	1,094	3,087	3,319
25060	11-4__-100-8__ Other Objects	500	0	500	0	0	500
27000	11-800-330-1__ Salaries	162,301	0	162,301	68,972	93,329	0
27020	11-800-330-[3-5] Purchased Services (300-500 series)	50,800	0	50,800	848	44,035	5,918
27040	11-800-330-6__ Supplies and Materials	6,500	1,205	7,705	1,466	1,995	4,244
27060	11-800-330-8__ Other Objects	2,000	0	2,000	1,486	0	514
30500	11-000-213-1__ Salaries	821,354	0	821,354	235,488	578,968	6,898
30540	11-000-213-3__ Purchased Professional and Technical Ser	55,000	0	55,000	12,500	17,500	25,000
30580	11-000-213-6__ Supplies and Materials	11,700	437	12,137	672	3,084	8,381
30600	11-000-213-8__ Other Objects	29,800	0	29,800	1,393	0	28,407
40500	11-000-216-1__ Salaries	4,584,021	0	4,584,021	1,218,814	3,365,207	0
40520	11-000-216-320 Purchased Professional – Educational Ser	400,000	0	400,000	10,600	6,458	382,943
40540	11-000-216-6__ Supplies and Materials	2,000	0	2,000	186	0	1,814
42000	11-000-219-104 Salaries of Other Professional Staff	2,207,832	0	2,207,832	678,940	1,528,892	0
43020	11-000-221-104 Salaries of Other Professional Staff	526,422	0	526,422	207,562	318,860	0
43140	11-000-221-[4-5] Other Purch. Services (400-500 series)	50,000	0	50,000	871	47,685	1,444
43160	11-000-221-6__ Supplies and Materials	7,500	0	7,500	0	0	7,500
43180	11-000-221-8__ Other Objects	2,000	0	2,000	0	0	2,000
43500	11-000-222-1__ Salaries	577,115	0	577,115	223,265	353,850	0
43540	11-000-222-3__ Purchased Professional and Technical Ser	580,000	62,397	642,397	405,652	233,457	3,289
43560	11-000-222-[4-5] Other Purchased Services (400-500 series)	1,000	0	1,000	338	662	0
43580	11-000-222-6__ Supplies and Materials	250,000	384,078	634,078	450,955	99,635	83,488
44120	11-000-223-[4-5] Other Purch. Services (400-500 series)	22,000	0	22,000	4,395	1,411	16,193
44160	11-000-223-8__ Other Objects	70,550	100	70,650	39,138	1,715	29,797
45000	11-000-230-1__ Salaries	170,493	0	170,493	58,147	112,346	0
45040	11-000-230-331 Legal Services	200,000	0	200,000	19,051	172,016	8,933
45060	11-000-230-332 Audit Fees	70,000	0	70,000	0	70,000	0
45070	11-000-230-333 Expenditure & Internal Control Audit Fee	5,000	0	5,000	0	5,000	0
45080	11-000-230-334 Architectural/Engineering Services	125,000	0	125,000	33,200	72,900	18,900
45100	11-000-230-339 Other Purchased Professional Services	58,500	0	58,500	11,564	30,000	16,936
45140	11-000-230-530 Communications/Telephone	224,700	0	224,700	37,481	175,209	12,010
45160	11-000-230-585 BOE Other Purchased Services	7,500	0	7,500	3,207	0	4,293
45180	11-000-230-590 Misc Purch Services (400-500 series, O/T	290,000	0	290,000	11,619	7,625	270,756
45200	11-000-230-610 General Supplies	15,000	(650)	14,350	3,460	2,287	8,602

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45240	11-000-230-820	Judgments against the School District	0	650	650	650	0	0
45260	11-000-230-890	Miscellaneous Expenditures	30,000	0	30,000	24,617	0	5,383
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,455,366	0	1,455,366	524,279	931,087	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	744,079	0	744,079	242,411	501,668	0
46080	11-000-240-3__	Purchased Professional and Technical Ser	80,000	0	80,000	0	80,000	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	14,800	120	14,920	737	7,961	6,222
46120	11-000-240-6__	Supplies and Materials	5,650	0	5,650	27	0	5,623
46140	11-000-240-8__	Other Objects	17,450	0	17,450	2,542	239	14,669
47000	11-000-251-1__	Salaries	472,629	0	472,629	125,325	347,304	0
47020	11-000-251-330	Purchased Professional Services	20,000	0	20,000	0	20,000	0
47040	11-000-251-340	Purchased Technical Services	68,000	0	68,000	57,038	4,172	6,789
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	12,100	0	12,100	1,852	3,854	6,394
47100	11-000-251-6__	Supplies and Materials	16,000	386	16,386	2,882	388	13,116
47180	11-000-251-890	Other Objects	9,000	167	9,167	3,689	0	5,478
48500	11-000-261-1__	Salaries	312,962	0	312,962	139,708	173,254	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	280,000	26,237	306,237	64,238	72,296	169,704
48540	11-000-261-610	General Supplies	105,000	4,162	109,162	3,592	8,208	97,362
49000	11-000-262-1__	Salaries	1,616,793	0	1,616,793	557,265	1,059,528	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	150,000	0	150,000	0	150,000	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	175,000	42,947	217,947	78,158	73,617	66,172
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	1,320,984	0	1,320,984	514,700	790,557	15,727
49120	11-000-262-490	Other Purchased Property Services	41,200	0	41,200	12,633	17,439	11,127
49140	11-000-262-520	Insurance	110,000	0	110,000	0	0	110,000
49160	11-000-262-590	Miscellaneous Purchased Services	0	200	200	192	8	0
49180	11-000-262-610	General Supplies	338,000	129,889	467,889	205,077	57,746	205,067
49200	11-000-262-621	Energy (Natural Gas)	150,000	0	150,000	17,651	247,349	(115,000)
49220	11-000-262-622	Energy (Electricity)	513,000	0	513,000	178,589	340,859	(6,448)
49260	11-000-262-626	Energy (Gasoline)	95,000	0	95,000	0	95,000	0
49280	11-000-262-8__	Other Objects	12,000	0	12,000	2,216	416	9,368
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	75,000	0	75,000	8,526	22,475	43,999
50060	11-000-263-610	General Supplies	10,000	0	10,000	576	0	9,424
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	115,000	0	115,000	0	0	115,000
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	623,982	0	623,982	215,232	408,750	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	10,000	0	10,000	9,043	0	957
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	8,000	0	8,000	525	0	7,475
52400	11-000-270-593	Misc. Purchased Services - Transportatio	59,000	0	59,000	0	0	59,000
52440	11-000-270-615	Transportation Supplies	75,000	55	75,055	18,693	1,767	54,595
52460	11-000-270-8__	Other objects	25,000	411	25,411	19,620	1,181	4,610
71020	11-000-291-220	Social Security Contributions	1,030,000	0	1,030,000	282,313	544,446	203,241
71060	11-000-291-241	Other Retirement Contributions - PERS	2,500,000	0	2,500,000	0	0	2,500,000
71140	11-000-291-250	Unemployment Compensation	10,000	0	10,000	4,064	5,936	0

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
71160	11-000-291-260	Workmen's Compensation		1,170,000	0	1,170,000	0	0	1,170,000
71180	11-000-291-270	Health Benefits		9,744,241	0	9,744,241	3,175,853	5,320,534	1,247,854
71200	11-000-291-280	Tuition Reimbursement		125,000	0	125,000	4,518	3,252	117,229
71220	11-000-291-290	Other Employee Benefits		200,000	0	200,000	111,404	65,359	23,238
72000	11-000-310-930	Transfers to Cover Deficit (Enterprise F		75,000	0	75,000	0	0	75,000
74120	12-212-100-73_	Multiple Disabilities		0	129,496	129,496	76,678	55,567	(2,749)
74160	12-214-100-73_	Autism		0	191,772	191,772	189,437	2,336	0
75080	12-4__-100-73_	School-Sponsored and Other Instructional		0	331,675	331,675	0	331,675	0
75600	12-000-220-73_	Undist. Expend. – Support Serv. – Inst.		0	314,245	314,245	286,729	27,495	21
75820	12-000-270-734	School Buses - Special		0	150,120	150,120	150,120	0	0
76080	12-000-400-450	Construction Services		0	1,540,000	1,540,000	831,882	700,000	8,118
76200	12-000-400-800	Other Objects		10,000	0	10,000	0	0	10,000
78000	13-4__-100-101	Salaries of Teachers		273,574	0	273,574	112,794	160,780	0
78020	13-4__-100-106	Other Salaries for Instruction		556,614	0	556,614	219,306	337,308	0
78100	13-4__-100-[4-5]	Other Purchased Services (400-500 series		400,150	0	400,150	132,025	232,975	35,150
78120	13-4__-100-610	General Supplies		6,000	1,301	7,301	339	2,914	4,049
78160	13-4__-100-8__	Other Objects		11,500	0	11,500	2,958	3,886	4,656
78200	13-4__-200-1__	Salaries		333,964	0	333,964	125,485	208,479	0
78220	13-4__-200-2__	Personnel Services – Employee Benefits		503,000	0	503,000	295,581	77,853	129,566
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series		15,900	0	15,900	3,775	9,469	2,656
78280	13-4__-200-6__	Supplies and Materials		7,500	0	7,500	2,863	2,982	1,655
Total				60,332,288	3,944,738	64,277,026	19,027,945	37,212,883	8,036,199

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$421,536.05)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$286.94)	
142	Intergovernmental - Federal	\$89,741.37	
143	Intergovernmental - Other	\$1,639,115.68	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,728,570.11

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$14,004,652.25	
302	Less Revenues	(\$4,561,353.86)	\$9,443,298.39

Total assets and resources

\$10,750,332.45

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$421,536.05)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$243.23
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$243.23

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$8,448,355.99

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$14,116,751.45	
602	Less: Expenditures	(\$3,356,662.23)	
	Less: Encumbrances	(\$8,324,473.76)	
	Total appropriated		\$2,435,615.46
			\$10,883,971.45

Unappropriated:

770	Fund balance, July 1	(\$21,783.03)	
771	Designated fund balance		\$0.00
303	Budgeted fund balance	(\$112,099.20)	

Total fund balance \$10,750,089.22

Total liabilities and fund equity \$10,750,332.45

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$14,116,751.45	\$11,681,135.99	\$2,435,615.46
Revenues	(\$14,004,652.25)	(\$4,561,353.86)	(\$9,443,298.39)
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$112,099.20</u>	<u>\$7,119,782.13</u>	<u>(\$7,007,682.93)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	8,000,000	2,435,563	10,435,563	3,203,466	Under	7,232,097
00770	Total Revenues from State Sources	0	23,150	23,150	17,942	Under	5,208
00830	Total Revenues from Federal Sources	1,970,000	1,575,939	3,545,939	1,339,946	Under	2,205,993
Total		9,970,000	4,034,652	14,004,652	4,561,354		9,443,298
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	40,000	40,000	6,791	0	33,209
84100	Local Projects	8,000,000	2,388,713	10,388,713	2,291,234	6,544,368	1,553,111
88040	Nonpublic Handicapped Services	0	50,000	50,000	0	36,667	13,333
88140	Other	0	20,000	20,000	10,006	9,994	0
88740	Total Federal Projects	1,970,000	1,648,039	3,618,039	1,048,631	1,733,445	835,962
Total		9,970,000	4,146,751	14,116,751	3,356,662	8,324,474	2,435,615
				1	2	3	4

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740	20-1	Other Revenue from Local Sources		8,000,000	2,435,563	10,435,563	3,203,466	Under	7,232,097
00765	20-32	Other Restricted Entitlements		0	23,150	23,150	17,942	Under	5,208
00804	20-4419	ARP - IDEA Basic		0	37,420	37,420	37,420		0
00806	20-4541	ARP ESSER Accel. Learning Coaching Supt		0	40,000	40,000	40,000		0
00814	20-4540	ARP - ESSER		0	1,403	1,403	0	Under	1,403
00823	20-4534	CRRSA Act - ESSER II		0	6,708	6,708	0	Under	6,708
00825	20-4	Other		1,970,000	824,935	2,794,935	1,034,439	Under	1,760,496
00828	20-4545	ARP Homeless Children and Youth I		0	358,001	358,001	42,204	Under	315,797
00829	20-4546	ARP Homeless Children and Youth II		0	307,473	307,473	185,883	Under	121,590
Total				9,970,000	4,034,652	14,004,652	4,561,354		9,443,298

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
				0	40,000	40,000	6,791	0	33,209
84100	20- - -	Local Projects		8,000,000	2,388,713	10,388,713	2,291,234	6,544,368	1,553,111
88040	20-50[-6-8-]	Nonpublic Handicapped Services		0	50,000	50,000	0	36,667	13,333
88140	20- - -	Other		0	20,000	20,000	10,006	9,994	0
88500	20- - -	Title I		30,000	(6,939)	23,061	7,109	14,820	1,132
88641	20-223- -	ARP-IDEA Basic Grant Program		0	37,420	37,420	0	0	37,420
88700	20- - -	Other		1,940,000	838,123	2,778,123	778,289	1,648,805	351,029
88709	20-483- -	CRRSA Act - ESSER II Grant Program		0	6,708	6,708	0	0	6,708
88713	20-487- -	ARP-ESSER Grant Program		0	1,403	1,403	0	0	1,403
88718	20-495- -	ARP Homeless Children and Youth I		0	385,001	385,001	70,251	32,745	282,006
88719	20-496- -	ARP Homeless Children and Youth II		0	386,323	386,323	192,983	37,075	156,265
Total				9,970,000	4,146,751	14,116,751	3,356,662	8,324,474	2,435,615

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$230,484.17)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$1,349,760.00

Resources:

301	Estimated Revenues	\$1,964,683.58	
302	Less Revenues	(\$1,054,313.54)	\$910,370.04

Total assets and resources

\$2,029,645.87

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity		
Liabilities:		
101	Cash Overdraft	(\$230,484.17)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

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Bergen County Special Services

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$2,235,443.05

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$2,879,751.36	1	
602	Less: Expenditures	(\$1,152,553.98)	2	
	Less: Encumbrances	(\$233,585.02)	3	(\$1,386,139.00) 4
	Total appropriated			\$1,493,612.36
				\$3,729,055.41

Unappropriated:

770	Fund balance, July 1	(\$784,341.76)
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$915,067.78)

Total fund balance \$2,029,645.87

Total liabilities and fund equity \$2,029,645.87

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,879,751.36	\$1,386,139.00	\$1,493,612.36
Revenues	(\$1,964,683.58)	(\$1,054,313.54)	(\$910,370.04)
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$915,067.78</u>	<u>\$331,825.46</u>	<u>\$583,242.32</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	84,292	84,292	164,564		(80,272)
0098A	Other	0	1,880,391	1,880,391	889,750	Under	990,642
Total		0	1,964,684	1,964,684	1,054,314		910,370
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	247,341	247,341	197,070	0	50,270
89200	TOTAL CAPITAL PROJECT FUNDS	0	2,632,411	2,632,411	955,484	233,585	1,443,342
Total		0	2,879,751	2,879,751	1,152,554	233,585	1,493,612
				1	2	3	4

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
			0	84,292	84,292	164,564		(80,272)
00960	30-5110	Bond Principal	0	250,000	250,000	0	Under	250,000
00980	30-___	Other Financing Sources	0	1,630,391	1,630,391	889,750	Under	740,642
Total			0	1,964,684	1,964,684	1,054,314		910,370

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
			0	247,341	247,341	197,070	0	50,270
89000	30-___-___-73_	Capital Project Equipment	0	334,061	334,061	0	83,706	250,355
89060	30-000-4__-39_	Other Purchased Prof. and Tech Services	0	6,563	6,563	0	6,563	0
89080	30-000-4__-45_	Construction Services	0	1,637,214	1,637,214	872,545	0	764,669
89100	30-000-4__-61_	General Supplies	0	654,573	654,573	82,939	143,316	428,318
Total			0	2,879,751	2,879,751	1,152,554	233,585	1,493,612

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 BLESHPMAN

Assets and Resources

Assets:

101	Cash in bank		(\$152,655.88)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$1,543,868.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,543,868.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$2,880,809.00

Resources:

301	Estimated Revenues	\$7,846,710.00	
302	Less Revenues	(\$2,405,286.00)	\$5,441,424.00

Total assets and resources \$9,713,445.12

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 BLESHPAN

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$152,655.88)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$26,375.30
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$155,029.50
Total liabilities		\$181,404.80

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 BLESHMAN

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$4,795,608.01

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$7,846,710.00	1
602	Less: Expenditures	(\$2,483,104.84)	2
	Less: Encumbrances	(\$4,795,608.01)	3
	Total appropriated	\$5,363,605.16	4

Unappropriated:

770	Fund balance, July 1	\$4,168,435.16
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$9,532,040.32


Total liabilities and fund equity \$9,713,445.12

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 BLESHMAN

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$7,846,710.00	\$7,278,712.85	\$567,997.15
Revenues	(\$7,846,710.00)	(\$2,405,286.00)	(\$5,441,424.00)
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$4,873,426.85</u>	<u>(\$4,873,426.85)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 BLESHPMAN

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	425,000	345,000	770,000	0	Under	770,000
00885	Total Revenues from Local Sources	7,076,710	0	7,076,710	2,405,286	Under	4,671,424
	Total	7,501,710	345,000	7,846,710	2,405,286		5,441,424
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	7,501,710	0	7,501,710	2,138,845	4,795,608	567,257
89660	Total Regular Debt Service	0	345,000	345,000	344,260	0	740
	Total	7,501,710	345,000	7,846,710	2,483,105	4,795,608	567,997

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 BLESHPMAN

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
		425,000	345,000	770,000	0	Under	770,000
00870	40-1___ Other Miscellaneous	7,076,710	0	7,076,710	2,405,286	Under	4,671,424
Total		7,501,710	345,000	7,846,710	2,405,286		5,441,424
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
		7,501,710	0	7,501,710	2,138,845	4,795,608	567,257
89600	40-701-510-834 Interest on Bonds	0	345,000	345,000	344,260	0	740
Total		7,501,710	345,000	7,846,710	2,483,105	4,795,608	567,997

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFTERIA

Assets and Resources

Assets:

101	Cash in bank		\$42,275.61
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$12,760.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$13,654.00

Resources:

301	Estimated Revenues	\$458,000.00	
302	Less Revenues	(\$76,427.72)	\$381,572.28

Total assets and resources

\$450,261.89

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$6,417.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$121,606.91
Total liabilities		\$128,023.91

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$319,233.71

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$458,000.00	1
602	Less: Expenditures	(\$132,005.29)	2
	Less: Encumbrances	(\$319,233.71)	3
	Total appropriated		4
		\$325,994.71	

Unappropriated:

770	Fund balance, July 1	(\$3,756.73)
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$322,237.98

Total liabilities and fund equity \$450,261.89

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$458,000.00	\$451,239.00	\$6,761.00
Revenues	(\$458,000.00)	(\$76,427.72)	(\$381,572.28)
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$374,811.28</u>	<u>(\$374,811.28)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	458,000	0	458,000	76,428	Under	381,572
Total	458,000	0	458,000	76,428		381,572
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	458,000	0	458,000	132,005	319,234	6,761
Total	458,000	0	458,000	132,005	319,234	6,761
			1	2	3	4

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	458,000	0	458,000	76,428	Under	381,572
Total	458,000	0	458,000	76,428		381,572
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	458,000	0	458,000	132,005	319,234	6,761
Total	458,000	0	458,000	132,005	319,234	6,761

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$4,440,521.77)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$6,974,539.04	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$6,974,539.04

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$1,806,808.00

Resources:

301	Estimated Revenues	\$31,625,986.00	
302	Less Revenues	(\$13,400,133.09)	\$18,225,852.91

Total assets and resources

\$22,566,678.18

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$4,440,521.77)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$11,870.05
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,716,577.00
Total liabilities		\$1,728,447.05

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$17,489,851.18

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$31,625,986.00	1
602	Less: Expenditures	(\$12,830,131.08)	2
	Less: Encumbrances	(\$17,489,851.18)	3
	Total appropriated	(\$30,319,982.26)	4
		\$1,306,003.74	
		\$18,795,854.92	

Unappropriated:

770	Fund balance, July 1	\$2,042,376.21
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$20,838,231.13
	Total liabilities and fund equity	\$22,566,678.18

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$31,625,986.00	\$30,319,982.26	\$1,306,003.74
Revenues	(\$31,625,986.00)	(\$13,400,133.09)	(\$18,225,852.91)
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$16,919,849.17</u>	<u>(\$16,919,849.17)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	31,625,986	0	31,625,986	13,400,133	Under	18,225,853
Total	31,625,986	0	31,625,986	13,400,133		18,225,853
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	31,625,986	0	31,625,986	12,830,131	17,489,851	1,306,004
Total	31,625,986	0	31,625,986	12,830,131	17,489,851	1,306,004
			1	2	3	4

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	31,625,986	0	31,625,986	13,400,133	Under	18,225,853
Total	31,625,986	0	31,625,986	13,400,133		18,225,853

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	31,625,986	0	31,625,986	12,830,131	17,489,851	1,306,004
Total	31,625,986	0	31,625,986	12,830,131	17,489,851	1,306,004

Agenda Resolution

24-F-62S

LINE ITEM TRANSFERS – NOVEMBER 2023

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the Board of Education, confirm that as of NOVEMBER 30, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20–2.12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: Per Attachments

ATTACHMENTS:

Description

Transfers November 2023

File Name

62_NOV._BOE_TRANSFERS.pdf

Upload Date

1/5/2024

Start date 11/1/2023

End date 11/30/2023

12/21/23 10:10

TR#	Transfer Description	Amount	To Account		From Account	
4369	11/13/23 :TECHNOLOGY-SERVICES	20,000.00	11-000-222-300-GT	OTHER PURCHASED PROF	11-000-222-610-GT	SUPPLIES AND MATERIALS
		20,000.00	Report Total			

Agenda Resolution

24-F-63S

APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING FOR BERGEN COUNTY SPECIAL SERVICES SCHOOLS--JANUARY 2024--#1NJCP

Resolution

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (see attached) pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

Attachment—Vendor List

ATTACHMENTS:

Description

Vendor List update

File Name

63_Jan_2024_NJ_State_Vendor_List.pdf

Upload Date

1/9/2024

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/13/24	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	23-GNSV1-35293	08/14/24	888-998-7284
5 11 Inc.	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/13/24	973-812-1568
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	40825	03/17/24	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/24	631-969-2600
AB Sclex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/24	877-740-2129
ACV Environmental Services, Inc.	NJDEP Emergency Response Services Term Contract - Statewide	42008	04/30/24	NJDEP@acenviro.com
ACV Environmental Services, Inc.	Non-Emergency Remedial Action Services Term Contract (NERAS)	87664	08/30/24	NJDEP@acenviro.com
Affordable Interior Systems, Inc.	Furniture: Office, Lounge and Systems - Statewide	19-FOOD-00876	06/30/24	hwoods@ais-inc.com
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/24	800-227-9770
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/24	973-926-0166
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/24	973-926-0166
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
Anchor Moving & Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25458	10/31/25	Mike.Jenkins@Movewithanchor.com
ARI Phoenix, Inc.	Vehicle Lifts, with Garage and Fleet Maint. Equipment	22-FLEET-01981	04/13/24	teklagoodwin@ari-hetra.com
AT&T Mobility	Wireless Voice, Data & Accessories	22-TELE-05861	08/11/24	fg520n@att.com
Atlantic Procurement Group	Plumbing and Heating, Ventilation and Air Conditioning (HVAC) Supplies/Equipment - Statewide	22-FOOD-53265	10/01/26	gmarchese@atlanticprogroup.com
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/24	856-776-1400
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/24	908-696-5587
Bluum USA, Inc.	Library & School Supplies	17-FOOD-00244	08/30/24	800-578-8858
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25457	10/31/25	info@broadwaymovers.com
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	06/30/24	973-795-6463
Business Furniture Inc.(BFI)	Office & Lounge Furniture-National Office Furniture, Inc.	81721	06/30/24	973-795-6463
Butler Water Corrections (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39218	03/31/26	sales@butlerwc.com
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40462	08/11/24	isqbidadmin@cusa.canon.com
Caymen Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/24	000-000-0000
CDW Government LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	Computer Equipment, Peripherals & Related Services	89968	01/31/24	866-776-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40166	10/31/203	866-776-7415
CDW Government LLC (HP, Inc.)	Computer Equipment, Peripherals & Related Services	89974	01/31/24	866-773-7348
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/24	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/24	856-214-0758
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/24	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/24	973-772-3924
Cisco Systems Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	nvp-help@cisco.com
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/24	kevin@clarus.com
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/24	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/24	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Commercial Interiors Direct Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	sales@commercialinteriorsdirect.com
Computer Design & Integration, LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
Consolidated Steel & Aluminum Fence Co., Inc.	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88680	06/30/24	908-272-6262
Core Mechanical	HVAC, Refrigeration and Boiler Services - Statewide (Parts ONLY may not be purchased under this	88697	10/31/24	contracts@coreiaq.com
Craftmaster Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/24	908-879-2525
Daco Limited Partnership, dba Dauphin	Furniture: Office & Lounge	81616	06/30/24	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/24	201-438-7333
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/24	201-438-7333
Deere & Company	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	08/07/24	GovContractSupport@JohnDeere.com
Dell Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Dell Marketing, L.P.	Computer Equipment, Peripherals & Related Services	19-TELE-00656	01/31/24	Stephanie.Schrader@dell.com
DiRAD Technologies, Inc.	Telecommunications Equipment and Services	80812	01/31/24	kathy.cregan@dirad.com
Direct Flooring, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	Fgomes@dfemail.com
EB Fence, LLC	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88679	06/30/24	609-704-8884
Elate Moving, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25461	10/31/25	info@elatemoving.com
EMC Corporation	Computer Equipment, Peripherals & Related Services	89968	01/31/24	Stephanie.Schrader@dell.com
Eplus Technology Inc. (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-8912
Eventide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/24	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	06/30/24	714-995-4800
Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/24	609-530-0010
Fire-Dex, LLC	Firefighter Protective Clothing and Equipment	17-FLEET-00811	06/14/24	jackiedobro@firedex.com
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Flatbush Moving Van Company	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25460	10/31/25	Joseph.Liantonio@gmail.com
Flinn Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/24	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01163	05/31/24	781-828-0026
FP Mailing Solutions (FrancoTYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/24	630-827-5837
Frank Mazza and Son, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/24	888-388-3224

Gen EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01682	08/31/24	greg@genelsafety.com
George S. Hall, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (Parts ONLY may not be purchased under this	88696	10/31/24	cassandra.kaley@gshgroup.com
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-686-6333
GM Data Communications, Inc.	Communication Wiring Services	88736	03/19/24	gmdata@gmdatacom.com
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
Grainger	Industrial Products/MRO Supplies & Equipment (T#M0002)	19-FLEET-00566	06/30/24	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions 11/29 checking w/Bill	85151	10/09/23	nicholas.carty@graybar.com
Groupe Lacasse, LLC	Furniture: Office & Lounge-Indiana Furniture Industries	81622	06/30/24	benjamin.wagenmaker@groupe-lacasse.com
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4224
Hannon Floor Covering	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	darrien.munroe@shawinc.com
Hertrich Fleet Services	Sport Utility Vehicles, Gasoline/Hybrid/Electric	20-FLEET-01387	02/18/24	800-698-9825
Hertrich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	11/27/24	800-698-9825
Hewlett Packard Enterprise Company	Computer Equipment, Peripherals & Related Services	40116	01/31/24	debra.lee@hp.com
High Point Furniture Industries HPFI	Furniture: Office & Lounge	81621	06/30/24	336-431-7101
Hitachi Vantara, LLC	Computer Equipment, Peripherals & Related Services	20-TELE-01200	01/31/24	naspo@hitachivantara.com
Home Depot USA, Inc. / The Home Depot Pro	Walk-In Building Supplies and Related Supplies	18-FLEET-00234	12/31/26	uscommunities@homedepot.com
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89257	11/20/24	973-347-4210
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	01/31/24	debra.lee@hp.com
IBM Corporation	Computer Equipment, Peripherals & Related Services	40047	01/31/24	jskelman@us.ibm.com
Impac Fleet	Fuel Credit Card Services - Statewide	24-GNSV1-52509	10/18/24	281-445-1100
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47763	06/30/25	800-336-0225 ext. 5635
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/24	908-534-1988
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-653-1613
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/24	732-721-3443
has obtained a public exigency waiver of advertising for these services with the Vendor on G8039, Johnson Controls. This Vendor can currently be utilized via this waiver for the same services that were offered under G8039. Please contact Johnson Controls for more information.)				
Johnston Communication	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/23	kristina.mccruden@jci.com
Johnston G P Inc.	Communication Wiring Services	88766	03/19/24	201-428-2025
Johnston G P, Inc. Communication	Radio Communication Equipment and Accessories	83925	04/30/24	201-428-2025
Keehn Power Products	Cabling Products & Services; Data Center Management Solutions 11/29 checking w/Bill	85152	10/09/23	bmahoney@icjnj.com
Keer Electrical Supply Co., Inc.	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/24	201-489-4454
Keyport Army/Navy	Electrical Equipment & Supplies, Statewide	21-FOOD-01748	09/30/24	973-484-7400
Krueger International, Inc.	Protective Clothing and Footwear	16-FOOD-00112	04/20/24	jfink@keyportarmynavy.com
Lakeshore Learning Materials	Furniture: Office & Lounge	81720	06/30/24	800-454-7400
Lawmen Supply Company of New Jersey, Inc.	Library & School Supplies	17-FOOD-00250	08/30/24	800-421-5354
Lawson Products Inc.	Law Enforcement Firearms Equipment and Supplies (Jason Durie, rep)	17-FLEET-00740	05/13/24	201-994-6137
Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/24	215-741-3960
LBJ Interior Solutions, LLC	Parts & Repairs for Road Maintenance Equipment	85850	11/29/24	800-890-8198
Lenovo US (CDW is the authorized distributor)	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	joann@lbiilc.com
Limbach Company, LLC	Computer Equipment, Peripherals & Related Services	21-TELE-01428	01/31/24	sweldon@lenovo.com
Lion First Responder PPE Inc.	HVAC, Refrigeration and Boiler Services - Statewide (Parts ONLY may not be purchased under this	88689	10/31/24	david.strobino@limbachinc.com
Louis A Jammer Co., Inc.	Firefighter Protective Clothing and Equipment	17-FLEET-00837	06/14/24	insidesales@lionprotects.com
Mancon, LLC	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
Marlee Contractors	NJDOT Parts Warehouse Management	18-GNSV1-00858	06/03/24	awickard@manconinc.com
Merchantville Overhead Door Co.	HVAC, Refrigeration and Boiler Services - Statewide (Parts ONLY may not be purchased under this	88692	10/31/24	bhartline@marleecontractors.com
Microsoft Corporation	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	856-338-1314
Millennium Communications Group, Inc.	Computer Equipment, Peripherals & Related Services	40166	01/31/24	markhall@deflan.com
Modern Group, Ltd.	Communication Wiring Services	88740	03/19/24	973-296-4978
Motorola Solutions, Inc.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/24	215-943-9100
MSC Industrial Supply, Co.	Radio Communication Equipment and Accessories	83909	04/30/24	609-324-3653
Municipibid	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	23-FLEET-27129	06/30/24	NJState@mscdirect.com
National Office Furniture, Inc.	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/24	rpf@municipibid.com
Neilsen Ford of Morristown, Inc.	Furniture: Office & Lounge	81721	06/30/24	800-482-1213
New Jersey Door Works	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	23-FLEET-34922	04/25/24	pyachimiak@nielsenfleet.com
Nielsen Ford of Morristown, Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
Nielsen Ford of Morristown, Inc.	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	23-FLEET-34925	08/04/24	pyachimiak@nielsenfleet.com
Nielsen Ford of Morristown, Inc.	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	23-FLEET-34924	11/20/24	pyachimiak@nielsenfleet.com
On-Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/24	732-651-1600

Oracle America, Inc.	Computer Equipment, Peripherals & Related Services	42967	01/31/24	ken.qalanaugh@oracle.com
Palo Alto Networks	Data Communications Product and Services	20-TELE-01195	09/30/24	rcarter@paloaltonetworks.com
Panasonic	Computer Equipment, Peripherals & Related Services	89980	01/31/24	contracts@us.panasonic.com
Parts Authority, LLC	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	20-FLEET-00984	02/25/24	fleetbids@partsauthority.com
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/24	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/24	804-496-6912
Power Place, Inc.	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00430	08/07/24	sara@powerplaceinc.com
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/24	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/24	000-000-0000
Pure Storage, Inc.	Computer Equipment, Peripherals & Related Services	89981	01/31/24	kim.bradbury@purestorage.com
Quadient, Inc.	Mailroom Equipment & Maintenance	41267	04/14/24	800-636-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0977
R.D. Sales Door & Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
Rachles/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-686-6333
Ricoh USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/24	mike.pallotta@ricoh-usa.com
Ricoh USA, Inc.	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/24	sfigalora@tomorrowsoffice.com
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/24	732-599-3475
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/24	732-363-0600
Safeco Products Co.	Furniture: Office & Lounge	81729	06/30/24	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge-The HON Company, LLC	19-FOOD-00927	06/30/24	201-867-3309
Scientific Boiler Water Cond Co., Inc. (get quotes from all approved	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	alewin@sci-water.com
Shaw Industries, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47764	06/30/25	mark.brunelle@shawinc.com
Simonik Transportation & Warehousing Group, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25456	10/31/25	rkandetzke@simonikallied.com
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Steedle Moving & Storage, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25459	10/31/25	info@steedlemoving.com
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/24	201-797-9490
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/24	908-725-7737
Tele Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/24	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/24	856 472-8694
Tonsa Automotive Corp.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/24	800-437-0700
Transource Services Corp.	Computer Equipment, Peripherals & Related Services	89982	01/31/24	NASPOsales@transource.com
Trius, Inc.	Customized Snow Plows and Related Components, NJDOT & Authorities - Statewide	21-FLEET-01453	04/30/24	ltamura@triusonline.com
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/13/24	201-963-9312
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/24	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/24	718-439-9387
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/19/24	201-487-1466
Verizon Business Network Services, LLC	Data Communication Network Services	85943	02/10/24	908-239-7090
Verizon Wireless	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	richard.mullin@verizonwireless.com
Versteel	Furniture: Office & Lounge	81731	06/30/24	contractteam@versteel.com
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/24	856-241-5743
W B Mason	Furniture: Office & Lounge (HON)	19-FOOD-00927	06/30/24	888-926-2766
Warshauer Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/24	732-741-6400
Warshauer Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
Wasak, Inc. (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39216	03/31/26	Wasak@AOL.com
Water Dynamics Incorporated (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	xxanion@aol.com
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	njstart@yorktel.com

Agenda Resolution

24-F-64S

APPROVAL – ACCEPTANCE OF MONETARY CONTRIBUTION DONATION FROM THE MCKENNEY FAMILY

Resolution

WHEREAS, Policy 7230 authorizes the Board of Education to accept monetary donations for a specific purpose, and

WHEREAS, the Board of Education shall be notified of such donations;

THEREFORE, BE IT RESOLVED, that the Board of Education does hereby accept the following donation and directs the Business Administrator/Board Secretary to accept this donation.

Donor	Item	Purpose
MCKENNEY FAMILY	\$100	Lorna Smith Scholarship Fund

JS/kk

Agenda Resolution

24-F-65S

APPROVAL – REVISED EDUCATIONAL ENTERPRISES FEE SCHEDULE FOR 2023-2024

Resolution

WHEREAS, fees are a major source of revenue;

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the following fee schedule for Educational Enterprises to be in effect for July 1, 2023 through June 30, 2024.

Educational Enterprises Rates for 2023—2024 SY		
Assistive Technology		
Student Assessment	\$995/\$1,100 Out of County	
AT SUPPORT	\$180/hour	
Student Consult */3 hours	\$500	
Professional Development Workshop	\$800 /half day	\$1,300 full day
AT Class Assessment	\$800	
Augmentative Communication		
Assessment	\$975/\$1,100 Out of County	
AAC SUPPORT	\$170/hour	
Professional Development Workshop	\$800/half day	\$1,300 full day
AAC Student Evaluative Consult	\$600	
Behavior		
Functional Behavior Assessment	\$850	
Behavior Specialist Services	\$134/hour	
BCBA Services	\$150/hour	
Home Programming Implementation	\$80/hour	
Professional Development Workshop	\$800/half day	\$1,300 full day
Related Services		
OT/PT /Speech Evaluations	\$790	OT evals for 192-193 \$390
OT/PT /Speech Direct Service	\$125/hour	
OT/PT /Speech Consultants	\$125/hour	
Yoga in the Classroom with OT/PT	\$125/hour	
Professional Development Workshop	\$800 /half day	\$1,300 full day
Child Study Team		
Social, Psychological and Educational Evaluations	\$790	
Bilingual CST Evaluations	\$850	
CST Coverage	\$155/hour	
Vocational and Transition Services		
Functional Assessment	\$850	
Situational Assessment	\$80/\$138/hour	
Comprehensive Vocational Assessment	\$975	
Job Coaching	\$80/hour	

Job Development	\$138/hour	
Site Inspections/Follow-Up Visits	\$138/hour	
Transition/CBI Training and Support	\$138/hour	
Post-Secondary Planning	\$138/hour	
Professional Development Workshop	\$800 /half day	\$1,300 full day
Inclusion		
Curriculum-Adaptions within Inclusive Classroom	\$138/hour	
Inclusion Specialist [LDTC 1	\$138/hour	
Support Staff Trainer	\$80/hour	
Peer Training - Disability Awareness	\$80/\$138/hour	
Sound Solutions		
Audiological Services	\$188/hour	
Audiological Evaluation	\$500 -\$1000	
Central Auditory Processing Evaluations	\$500 -\$2000	
Training by Audiologist (/3 hr. max)	\$188/hour	
Teacher of the Deaf and Hard of Hearing Consult	\$165/hour	
Teacher of the Deaf and Hard of Hearing Direct Service	\$165/hour	
Teacher of the Deaf and Hard of Hearing In-Service [3 hr. max]	\$165/hour	
Auditory Verbal Based Therapy	\$165/hour	
Interpreter	\$45/hour	
Interpreter Agency Rate	\$130/hour	
CART - Midland Park	\$40/hour	X periods a day/wk.
Early Intervention Rates Set by Dept. of Health		
Educational Services		
Consult Services for Curriculum and/or Program Review & Recommendations	\$155/hour	
Home Instruction	\$75/hour	
Orton Gillingham Practitioner	\$80/hour	
Classroom Environmental Modifications	\$138/hour	
Student Wellness Services		
Therapeutic Adventures and Confidence Course	\$920/full day	\$470/half day
Yoga in the Classroom with OT/PT - individual classroom lesson	\$125/hour	
Yoga or Mindfulness classroom lessons - 3 lesson bundle	\$300/for 3 lessons	
Mindfulness in schools	\$125/hour	
School-Based Counseling	\$155/hour	
Individual Rates for Professional Development Workshops		
EE PD SERIES	\$80 pp one session	
AACPD SERIES	\$75 pp	

Agenda Resolution

24-F-66S

APPROVAL – CONTRACT WITH HACKENSACK MERIDIAN WORKS TO PROVIDE HEP B VACCINATION SERVICES FOR JANUARY 2024 THROUGH DECEMBER 2024

Resolution

WHEREAS, the Department of Education requires that certain classes of employees be vaccinated against infection by Hepatitis B, and

WHEREAS, Hackensack Meridian Works provides vaccination services related to Hepatitis B,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves a contract for provision of Hepatitis B vaccine services from January 1, 2024 to December 31, 2024, at the following rates:

Vaccination Service	Fee
Hep B vaccine	\$90.00/dose
Hep B appointment fee	\$30.00
Hep B surface antibody	\$51.00
Venipuncture	\$15.00

JS/kk

Attachment—Contract

ATTACHMENTS:

Description

HM WORKS CONTRACT

File Name

66_HM_Works_Hep_B_BCSS.pdf

Upload Date

1/9/2024



Prepared: January 3, 2024
Effective January 3, 2024- January 3, 2025
Prepared by: Jan Doobay
Jan.Doobay@hmn.org
908-642-6637

Prepared for:
John Susino
Business Administrator & Board Secretary
Bergen County Technical Schools
Bergen County Special Services Schools
540 Farview Avenue
Paramus, NJ 07652
201-343-6000 x4081
Johsus@bergen.org

HM Works Statement of Work

HM Works, formerly known as HMM Occupational Health, offers comprehensive work-related services through our Team Health facilities. This statement of work is based on our understanding of your expressed needs. HM Works is not limited to these services and can customize services as needed. Before signing please ensure all information is correct, if changes are needed contact your account specialist.

Client understands that the Fees listed below are subject to revision by: (i) the Parties mutual written agreement; or (ii) HM Works providing at least thirty (30) days written notice to Client of any revisions to the Fees. In conjunction with completing the SOW, Client shall complete the "Company Information Sheet", attached, and forward it as noted therein. Attached also is a list of the current Team Health Office locations and hours, which are subject to revision by HM Works at any time.

Service	FEE	Additional Information:
Hepatitis B Vaccination	\$90.00 per injection \$90.00 per+\$30.00 vaccination fee per appointment \$120	3 injections per series. After the series, our team will draw a titer (\$51.00+ \$15.00 venipuncture) to confirm immunity. If patient does not show immunity, the series will be repeated. If patient does not show immunity after the 2nd series, patient will be deemed "non-responder" for Hepatitis B immunity.
Hepatitis B Titer	\$51.00 +\$15.00 venipuncture fee.	Low titers will be shared with the patient, it is the responsibility of the patient/company to schedule vaccination series.

Appointments will be scheduled within 10 days of initial call to schedule. Please call the clinic directly to schedule. If at any time you anticipate 5 or more physicals needed within a shortened time period or if you need an appointment expedited, notify your account specialist as soon as possible to ensure scheduling meets your needs.

HM Works will send notification of clear/not clear for work only.

No additional records or information will be shared unless the employee completes a medical records release form directing where and which documentation to send.



Hackensack Meridian
Team Health

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If you require additional medical information outside of clearance status, inform your Account Specialist.

**Clearance can take up to 5 business days depending on the nature of the physical.
Substance Abuse Results normally take 3- 5 business days, but can take up to two weeks.**

Please Complete in full.

N/A is acceptable for sections that do not apply.

Clearance sent to:

Name/Title:

Email:

Phone:

Alternate Contact:

Name/Title:

Email:

Phone:

**If your company requires additional information outside of clear/not clear
Please clearly list requested documentation:**

Additional Records Requested:

Any information other than clearance would require patient permission through an HMH medical records release form



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directing the exact information needed and who and how to direct the records to your company.

Notes, Requests or Special Instructions for Team Health to follow:

Are there any company specific forms that would need to be completed by our offices?

☐ Yes ☐ No

Please include copies of requested forms with this statement of work, any forms sent directly to the clinics for completion that have not been submitted through your account specialist may not be processed.

For your reference your account specialist is:

Jan Doobay
Jan.Doobay@hmn.org
908-642-6637

For any and all account updates, questions, concerns, praise, contact changes be sure to inform your account specialist directly.

The prices above are for services rendered at HMH TeamHealth/HM Works. The Client will be invoiced for services rendered. Should the Client require additional services not listed above the Client shall be billed at the Provider's usual and customary fees for additional services rendered. Any professional reading fees will be billed by the specialist who performs the reading, not the Provider. These rates cannot be discounted by the Client or any agent of the Client. Agents of the Client include, but are not limited to insurance companies, third party administrators (TPAs) and managed care organizations (MCOs). This



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agreement is not intended to create any relationship between the parties other than that of independent entities, contracted solely for the purposes expressed in this agreement. The jurisdiction governing the parties shall be that of the State of New Jersey. This Agreement constitutes the sole agreement of the parties and supersedes any and all prior understandings, written or oral agreements between the parties with respect to its subject matter. The Parties hereto have executed this Statement of Work - Services and Fees, intending to be legally bound by it as of the date and year set forth below.

CLIENT: _____

HM Team Health, PC d/b/a HM Works

By: _____

An Authorized Signatory

By: _____

An Authorized Signatory

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Company Information Sheet

Company Name:
Company Address:
Phone:
Fax/Email:
Main Contact (name, title and contact information:



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Team Health

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Email Address:

Additional Contacts (names, title, contact information):

Industry:

How many employees:

How many locations:

Other locations:

Billing Information: Invoices to be sent by ____ Email or ____ Postal Mail (select one)

Same as above:

Billing Address:

Phone:

Fax:

Billing Contact (name, title & contact info)

Email Address:

Workers Compensation Insurance Information:

Self Insured: ____Yes ____No

TPA Information:

Insurance Company Name and Policy#:

Phone:



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Fax:
Company Workers Compensation Contact:
Duty Status Sent To: (name, title & contact information)
Special Instructions related to Workers Compensation injury and illness treatment: Ex: substance abuse testing on initial appointment, light duty available,
Company Information Sheet completed on behalf of Company by:
<u>Name:</u> <u>Date:</u> <u>Title:</u>

Neptune 2441 Hwy 33 Neptune, NJ 07753 P#732-776-4251 F#732-776-4210 M-F 7:30am -4:00pm HMTeamHealthNeptune@HMHN.org	<u>HM Works Team Health</u> <u>Locations</u> All locations share the same electronic medical records. You may use any of the locations listed for employee care. Be sure to call the clinic of your choice directly to schedule.	Maywood 87 Route 17 North Maywood, NJ 07607 Phone: 551-996-8686 F#551-996-2632 M-F 7:30am - 4:00pm HMTeamHealthMaywood@HMHN.org
Toms River 1430 Hooper Ave - 2nd floor Toms River, NJ 08753 P#732-557-0700 F#732-557-9159 M-F 8:00am - 4:30pm	Iselin 742 Route 1 North Iselin, NJ 08830 P#732-362-3871 F#732-362-3873 M-F 8:00am – 4:30pm	Holmdel 100 Commons Way Suite 160 Holmdel NJ 07733 P#732-450-2930 F#732-450-2931 M-F 7:30am -4:00pm



Hackensack Meridian
Team Health

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Effective January 3, 2024- January 3, 2025
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540 Farview Avenue
Paramus, NJ 07652
201-343-6000 x4081
Johsus@bergen.org

HMTeamHealthTomsRiver@HMHN.org	HMTeamHealthIselin@HMHN.org	HMTeamHealthHolmdel@HMHN.org
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Agenda Resolution

24-F-67S

RENEWAL - CONTRACT TO PROVIDE ON-CALL SERVICES FOR THE CLEANING OF VARIOUS KITCHEN EQUIPMENT THROUGHOUT BERGEN COUNTY TECHNICAL SCHOOLS, COMMENCING MARCH 1, 2024, FOR AN ADDITIONAL ONE-YEAR PERIOD --VENDOR: PROVIDET SERVICE ASSOCIATES, INC., MILLINGTON, NJ \$13,800.00 BID #22-PC11RR CONTRACT State ID# 79-BCTSC

Resolution

WHEREAS, the Board of Education awarded the contract on February 15, 2022 (resolution #22-F-77S) to Provide On-Call Services for the Cleaning of Various Kitchen Equipment throughout Bergen County Technical Schools Cooperative, Commencing March 1, 2022, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, BCSS is a member of the BCTSC Purchasing Cooperative, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the renewal of the contract as follows:

Part A **Hood Cleaning**

Quantity	Location	Price/Cleaning	Total of 3 Cleanings (per year)
1	Bleshman – Kitchen	\$300.00	\$900.00
1	Career Crossroads	\$300.00	\$900.00
1	New Educational Facility – Food Management Services Kitchen	\$300.00	\$900.00
7	New Educational Facility – ADL Kitchens Note 30” D1000 Hoods	\$1,000.00	\$3,000.00
1	Wood-Ridge School	\$300.00	\$900.00
Grand Total:			\$6,600.00

Part B **Kitchen Cleaning**

Quantity	Location	Price/Cleaning
1	Bleshman Campus	\$1,200.00
1	Brownstone School	\$1,500.00
1	Career Crossroads	\$1,500.00
1	New Educational Facility – Food Management Services	\$1,500.00
1	Wood-Ridge School– Main Kitchen	\$1,500.00
Grand Total:		\$7,200.00

Source of Funds: Various
JS/DT/jd/kk

Agenda Resolution

24-F-68S

APPROVAL--BUDGET ADJUSTMENT

Resolution

NOW THEREFORE BE IT RESOLVED the motion to approve, upon the recommendation of the Business Administrator through the Superintendent, the following modifications to the 2023-24 budget:

Revenues

Budgeted Fund Balance	40-0303-000-00	\$27,000
Total Revenue Adjustments		\$27,000

Appropriations

Special Education Instruction		
Supplies and Materials	40-212-100-610-FF	\$27,000

Total Appropriation Adjustments		\$27,000
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JS/PB/kk